

Michael C. Martinez-Sachs
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Student Activities Association

Budget Committee / Board of Directors Meeting

Thursday, November 18, 2021 at 1:40PM, Zoom

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

Chairperson Andrew Berezhansky, President, Student Government
 Brian Kerr, Interim Vice President of Enrollment Management & Student Affairs
 Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
 Aiisha Qudusi, Vice President, Student Government
 Samelia James, Treasurer, Student Government
 Katelynn Seodarsan, Secretary, Student Government
 Shania Roseborough, Senior Representative
 Jeanne-Marie Col, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from October 21, 2021
- c. Transfer \$50,000 of the Student Council budget to the Annual Day of Giving
- d. Lockers purchase / Surplus
- e. New Business

Zoom: <https://jjay-cuny.zoom.us/j/87523076907?pwd=V28xZVR6ZHVqQVJrLoJuLot1OGhkUT09>

Meeting ID: 875 2307 6907
Passcode: 415048

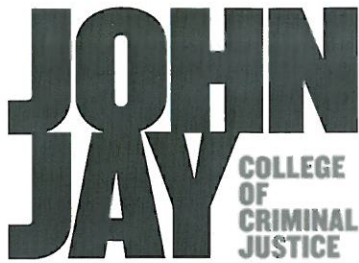
Next Meeting: December 13, 2021

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Brian Kerr, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Michael Martinez-Sachs, Assistant Vice President and Dean of Students Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration Andrew Berezhansky, President, Student Government Aiisha Qudusi, Vice President, Student Government Samelia James, Treasurer, Student Government Katelynn Seodarsan, Secretary, Student Government Shania Roseborough, Senior Representative, Student Council Poonam Latchman, Junior Representative, Student Council Vacant, Student Alternate Vacant, Student Alternate Elizabeth Yukins, Faculty Member Jeanne-Marie Col, Faculty Member Toy-fung Tung, Alternate Faculty Member Stephen Russell, Alternate Faculty Member Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from October 21, 2021
- c. Acceptance of the Budget Committee Report
- d. New business

Next Meeting: December 13, 2021



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Student Activities Association

Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes – DATE: 11/18/2021

Presiding Chair: Andrew Berezghansky, Student Council President

Recording Secretary: Michael Lee

Members

Brian Kerr, Interim Vice President of Enrollment Management and Student Affairs
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Aiisha Qudusi, Vice President, Student Government
Katelynn Seodarsan, Secretary, Student Government
Samelia James, Treasurer, Student Government
Shania Roseborough, Senior Representative, Student Council
Jeanne-Marie Col, Faculty

Guests/Non-voting Members Present: Jeffrey Aikens, Catherine Alves, Karen Argueta, Anthony Bracco, Ingrid Cabanilla, Samelia James, Makeda Jordan, Aileen Luna, Michael Martinez Sachs, Shania Roseborough

Order: SAA Budget Committee Meeting was called to order at 1:41PM by Andrew Berezghansky. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Andrew Berezghansky

Second: Brian Kerr

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve 10/21/2021 meeting minutes– Brian Kerr

Second: Andrew Berezghansky

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to approve transfer of \$50,000.00 of the Student Council budget to the Annual Day of Giving– Brian Kerr

Second: Andrew Berezhansky

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve Athletics surplus fund request for \$165,094.40. for lockers for the gym renovation – Aiisha Qudusi

Second: Brian Kerr

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Director of Facilities and the Director of Athletics presented a proposal to purchase lockers with surplus funds for the ongoing gym renovations. The original locker cost and configuration is being updated. The original plan was to purchase 32 inch varsity lockers. Athletics requested tier 1 lockers instead, for better locker spacing. The tier 1 lockers can be configured so more lockers can be installed in the same space, and more students will be able to have lockers. Facilities noted in their presentation that the lockers need to be ordered now in order to meet the renovation deadline. The lockers will be ready by Spring 2022.

An exact quote is forthcoming but the company provided an estimated quote. The additional cost is \$133,412.00 for the locker component. Twenty percent needs to be added for profit and overhead on the additional cost as well as approximately \$5,000.00 for the design drawings. This brings the total estimate for the change to \$165,094.40.

No New Business

Motion #5: Motion to adjourn Budget Committee meeting – Andrew Berezhansky

Second: Brian Kerr

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Meeting adjourned at 1:55pm.

Approval:

Andrew Berezhansky, Chair, Budget Committee



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – Date: 11/18/2021

Presiding Chair: Brian Kerr, Interim Vice President for Enrollment Management & Student Affairs

Presiding SAA Secretary: Michael Martinez Sachs, Assistant Vice President and Dean of Students

Recording Secretary: Michael Lee

Members Present:

Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Andrew Berezhansky, President, Student Government
Aiisha Qudusi, Vice President, Student Government
Katelynn Seodarsan, Secretary, Student Government
Samelia James, Treasurer, Student Government
Shania Roseborough, Senior Representative, Student Council
Jeanne-Marie Col, Faculty Member

Guests/Non-voting Members Present: Aileen Luna, Ingrid Cabanilla, Jeffrey Aikens, Karen Argueta, Makeda Jordan, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 1:55pm. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Michael Sachs

Second: Andrew Berezhansky

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve 10/22/2021 meeting minutes– Aiisha Qudusi

Second: Jean-Marie Col

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Shania Roseborough

Second: Michael Sachs

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

New Business

The second round of Surplus Proposals are open. The Subcommittee meeting will meet on December 7th and the Board of Directors will meet again on December 13th, 2021. There is no funding limit for a non-SAA entity. Requests to share this information to those interested in submitting proposals.

Motion #: Motion to adjourn Board of Directors meeting – Brian Kerr

Second: Michael Sachs

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed/not passed

Meeting adjourned at 2:03pm

Approval:

I.V.P. Brian Kerr, Chair, Board of Directors

A blue ink signature of Brian Kerr, consisting of a stylized 'B' and 'K'.

Michael Martinez-Sachs, Secretary, Board of Directors

A black ink signature of Michael Martinez-Sachs, featuring a large, stylized 'M' and 'S'.