

**Student Activities Association
Budget Committee / Board of Directors Meeting
Monday, December 14, 2020 at 1:40PM**

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

Chairperson Amber Rivero, President, Student Government
 Ellen Hartigan, Interim Vice President of Student Affairs
 Mark Flower, Interim Vice President & Chief Operation Officer, Finance and
 Administration
 Andrew Berezghansky, Vice President, Student Government
 Franklyn Bernabe, Treasurer, Student Government
 Aileen Luna, Secretary, Student Government
 Julio Chavez, Senior Representative, Student Council
 Jeanne-Marie Col, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from November 5, 2020
- c. Approval of Student Council budget (supplemental): \$300,837.85
- d. Approval of Earmarks

Athletics (supplemental)	\$ 264,750.00
CARES (Single Stop)	\$43,621.00
CSIL (supplemental)	\$99,741.97
Health Services	\$10,5470.00
Orientation	\$119,073.58
Quality of Life	\$41,224.00
Urban Male Initiative	\$ 26,187.45
Veterans Services (supplemental)	\$ 22,694.10

- e. Approval of surplus requests

SAA ENTITY	PROPOSAL	PROPOSED
ATHLETICS	FITNESS CENTER EQUIPMENT	\$ 210,028.50
	BRAND TWO VANS	\$ 1,205.22
	REPLACE WALL PADDING IN GYM	\$ 13,475.00
	HIGH TOWER CAMERA	\$ 1,995.00
	FREE WEIGHT EQUIPMENT	\$ 3,769.95
		\$ 230,473.67

CAREER SERVICES	INTERNSHIP FUND	\$ 10,000.00
		\$ 10,000.00
CSIL	NASH FUNG (METROPOLIS MANAGEMENT)	\$ 2,000.00
	ZOLTAN KASZAS & ARVIN MITCHELL (SUMMIT COMEDY)	\$ 5,550.00
	BROOKE LYNN HYTES (REEL MANAGEMENT)	\$ 7,000.00
	SAILESH THE HYPNOTIST (METROPOLIS MANAGEMENT)	\$ 2,000.00
		\$ 16,550.00
COMMITTEE ON CLUBS	LGBTQ+Allies: Imprinted Giveaways, Lecturer, Stoles for graduating seniors	\$ 3,789.95
	JJ DREAMERS: Imprinted Giveaways, Stoles for graduating seniors	\$ 918.24
		\$ 4,708.19
STUDENT SERVICES	Immigrant Student Success Center- EQUIPMENT COMPUTERS, COPING THROUGH ART, UNDOCUHAT WORKSHOPS	\$ 8,083.30
	GRADUATE STUDIES- LinkedIn Workshops, Leadership & Entrepreneurship Workshops, Books, Vibe Whiteboard, Credly	\$ 22,094.00
	PUBLIC SAFETY - National Safety Council CPR/AED & First Aid Training	\$ 7,465.84
		\$ 37,643.14
URBAN MALE INITIATIVE (UMI)	STIPENDS FOR 20 MENTEES	\$ 5,000.00
	FACE MASKS FOR MENTEES	\$ 365.00
	FLEECES FOR MENTEES	\$ 1,341.00
		\$ 6,706.00
	TOTAL	\$ 306,081.00

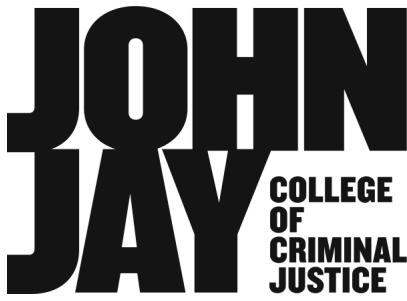
f. Approval of Student Council request to move \$30,000 to scholarship fund

g.

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson Ellen Hartigan, Interim Vice President of Student Affairs
SAA Secretary Michael Martinez-Sachs, Assistant Vice President and Dean of Students
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Amber Rivero, President, Student Government
Andrew Berezhansky, Vice President, Student Government
Franklyn Bernabe, Treasurer, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Katelynn Seodarsan, Junior Representative, Student Council
Lia Guzman Genao, Student Alternate
Tayvhon Pierce, Student Alternate
Elizabeth Yukins, Faculty Member
Jeanne-Marie Col, Faculty Member
Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from November 5, 2020
- c. Acceptance of the Budget Committee Report
- d. New business



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Budget Committee Minutes:
Monday, December 14, 2020 at 1:40PM, Zoom

Presiding Chair: Amber Rivero, President, Student Government

Recording Secretary: Rachel Brown

Members

- Ellen Hartigan, Interim Vice President of Student Affairs
- Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
- Andrew Berezhansky, Vice President, Student Government
- Franklyn Bernabe, Treasurer, Student Government
- Aileen Luna, Secretary, Student Government
- Julio Chavez, Senior Representative, Student Council
- Jeanne-Marie Col, Faculty

Guests/Non-voting Members Present: Jeffrey Aikens, Catherine Alves, Anna Austenfeld, Jasmine Awad, Anthony Bracco, Kiran Budhiraja, Malaine Clarke, Mark Francis, Lia Guzman, Alyssa Hollywood, Makeda Jordan, Iris Martinez, Michael Martinez-Sachs, Elsa-Sofia Morote, Tayvon Pierce, Richard Pusateri, Jon Salamak, Katelynn Seodarsan, Maria Vidal, Karla Viera, Denise Vivar, Declan Walsh, Lisa-Marie Williams, Elizabeth Yukins

Order: SAA Budget Committee Meeting was called to order at 1:45PM by Amber Rivero. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Franklyn Bernabe

Second: Andrew Berezhansky

Action: Motion amended

Discussion: There is a suggestion to remove the requests from earmarks and Student Council. These entities were already approved for certain dollar amounts for the fiscal year. They may spend as they see fit as long as they follow guidelines in the fiscal accountability handbook. Some Board members feel there should be less levels of approval for entities to spend funds, to ensure robust student programming and services, and to reduce the amount of funds that end up in surplus.

There are concerns from non-Board members attending the meeting that they were not aware of this change to the budget process. Entities could have spent more funds on additional programming in Fall 2020 if they knew they did not need to wait for Board approval.

Some Board members had concerns that discussions about the budgeting process should be held outside of the Board meetings. Student members who are less familiar with the process than administrators feel they need additional clarification in a less time-sensitive environment.

Motion #2: Motion to approve Budget Committee Agenda items, with the amendment that Item C is removed and Item D is changed to approve only the CARES, Health Services, and Urban Male Initiative earmarks – Franklyn Bernabe

Second: Mark Flower

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Athletics, CSIL, Orientation, Quality of Life, and Veterans Services were already approved at previous meetings and do not need to be approved again. The remaining earmarks that have not been presented to the Budget Committee are reviewed and approved. This vote is made with the understanding that the requestors who were removed from the agenda are still permitted to spend the funds requested.

Motion #3: Motion to approve November 5, 2020 meeting minutes– Andrew Berezhansky

Second: Ellen Hartigan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve earmark requests as a slate – Andrew Berezhansky

Second: Ellen Hartigan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: There was a suggestion to expand the duties of the Nurse in the Health Services request. If the SAA does a refund of appropriation to tax levy, the Nurse can be partially paid from a tax levy staff line. This would allow the Nurse to provide services to staff and faculty as well as students.

The Director of Health Services requested that the suggestion be postponed until after the end of the fiscal year, to avoid any disruption of services planned for Spring 2021 under the existing plan. The suggestion has been explored multiple times in the past, and there were many difficulties and delays with implementing it.

Motion #5: Motion to approve surplus proposals as a slate – Andrew Berezhansky

Second: Ellen Hartigan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Director of Athletics provided details about their surplus request for van brands. A representative from CSIL provided details about their surplus request for event performers.

Motion #6: Motion to approve slate of surplus proposals totaling \$306,081.00 – Andrew Berezhansky

Second: Mark Flower

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #: Motion to approve Student Council request to move \$30,000 to scholarship fund – Ellen Hartigan

Second: Andrew Berezhansky

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Student Council is requesting to use some of their budget to augment their scholarship fund. They have changed the eligibility requirements for scholarships to allow students to apply twice an academic year instead of once.

Meeting adjourned at 2:37PM.

Approval:

Amber Rivero, Chair, Budget Committee_____

Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes:
Monday, December 14, 2020

Presiding Chair: Ellen Hartigan, Interim Vice President of Student Affairs

Presiding SAA Secretary: Michael Martinez-Sachs, Assistant Vice President and Dean of Students

Recording Secretary: Rachel Brown

Members Present: Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Amber Rivero, President, Student Government
Andrew Berezhansky, Vice President, Student Government
Franklyn Bernabe, Treasurer, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Katelynn Seodarsan, Junior Representative, Student Council
Lia Guzman Genao, Student Alternate
Tayvhon Pierce, Student Alternate
Elizabeth Yukins, Faculty Member
Jeanne-Marie Col, Faculty Member

Guests/Non-voting Members Present: Jeffrey Aikens, Jasmine Awad, Kiran Budhiraja, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 2:38PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Michael Martinez-Sachs

Second: Andrew Berezhansky

Vote: Favor [12] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve November 5, 2020 meeting minutes– Katelynn Seodarsan

Second: Jeanne-Marie Col

Vote: Favor [12] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Amber Rivero

Second: Mark Flower

Vote: Favor [12] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Board formed an ad hoc committee to meet over the winter break and discuss changes to the SAA BOD procedures. This committee would address the concerns raised about the budget submission process at this and other Fall 2020 meetings. The members of the committee are

Catherine Alves, Andrew Berezhansky, Jeanne-Marie Col, Mark Flower, Lia Guzman, Michael Martinez-Sachs, Amber Rivero, Katelynn Seodarsan, and Lisa-Marie Williams.

Discussion: Student Council had submitted a surplus proposal for student COVID-19 relief. The subcommittee did not consider the proposal because there are questions about how the proposal would be implemented. The Board will be updated when there is more information available from the administration.

Meeting adjourned at 2:48PM.

Approval:

I.V.P. Ellen Hartigan, Chair, Board of Directors _____

Michael Martinez-Sachs, Secretary, Board of Directors _____

From: [Amber Rivero](#)
To: [Rachel Brown](#)
Cc: [Ellen Hartigan](#); [Michael Sachs](#); [Lisa-Marie Williams](#); [Michael Lee](#)
Subject: Re: Draft of minutes for 12/14 SAA BOD meeting
Date: Wednesday, December 16, 2020 11:47:35 AM
Attachments: [2020.12.14 SAA BOD minutes.doc](#)

Approved

Best Regards,

Amber Rivero (she/her/hers)
President of John Jay College Student Council
John Jay College of Criminal Justice
Mobile: [\(347\)-701-6161](tel:(347)701-6161)

" If a man does not keep pace with his companions, perhaps it is because he hears a different drummer. Let him step to the music which he hears, however measured or far away."

Henry David Thoreau

On Dec 15, 2020, at 3:59 PM, Rachel Brown <rabrown@jjay.cuny.edu> wrote:

Hello,

This is Rachel Brown in the Office of the Dean of Students. Attached to this email are the minutes for the December 14 Student Activities Association Board of Directors meeting. Please let me know if you have any changes to make. You may email "approved" in lieu of a physical signature.

Sincerely,

--

Rachel Brown
Student Relations Manager

Office of the Dean of Students
524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

From: [Ellen Hartigan](#)
To: [Rachel Brown](#)
Subject: Re: Draft of minutes for 12/14 SAA BOD meeting
Date: Tuesday, December 15, 2020 4:10:18 PM

Approved, Rachel.

Thank you.

Ellen Hartigan
Interim Vice President for Enrollment Management and Student Affairs
John Jay College of Criminal Justice

Sent from my iPhone

On Dec 15, 2020, at 3:59 PM, Rachel Brown <rabrown@jjay.cuny.edu> wrote:

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Student Relations Manager
<[image001.jpg](#)>

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Main: 212.621-4143
Fax: 646-557-4508

<2020.12.14 SAA BOD minutes.doc>

From: [Michael Sachs](#)
To: [Rachel Brown](#)
Subject: Re: Draft of minutes for 12/14 SAA BOD meeting
Date: Wednesday, December 16, 2020 8:53:57 AM

Good. - a spelling typo, just run a spell check.

From: Rachel Brown <rabrown@jjay.cuny.edu>
Date: Tuesday, December 15, 2020 at 3:59 PM
To: Amber Rivero <amber.rivero@jjay.cuny.edu>, Ellen Hartigan <ehartigan@jjay.cuny.edu>, Michael Sachs <msachs@jjay.cuny.edu>
Cc: Lisa-Marie Williams <lwilliams@jjay.cuny.edu>, Michael Lee <milee@jjay.cuny.edu>
Subject: Draft of minutes for 12/14 SAA BOD meeting

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