

Danielle Officer

Interim Assistant Vice President & Dean of Students
Division of Enrollment Management & Student Affairs
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Student Activities Association

Budget Committee / Board of Directors Meeting

Thursday, February 15, 2024 at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

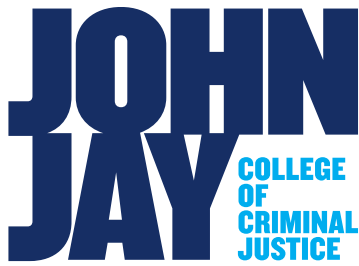
Chairperson Aiisha Qudusi, President, Student Council
Daniel Matos, Interim Vice President of Enrollment Management
& Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and
Administration
Yarik Munoz, Vice President, Student Council
Daniel Oresanya, Secretary, Student Council
Folusho Adeoti, Treasurer, Student Council
Tiffany Rodriguez, Senior Representative, Student Council
Elizabeth Yukins, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from October 30, 2023
- c. Association budget update (quarterly), Lisa-Marie Williams
- d. Emergency Contraception -Mark Flower
- e. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Danielle Officer, Interim Assistant Vice President and Dean of Students Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Aiisha Qudusi, President, Student Council Yarik Munoz, Vice President, Student Council Folusho Adeoti, Treasurer, Student Council Daniel Oresanya, Secretary, Student Council Tiffany Rodriguez, Senior Representative, Student Council Jeff Mathew, Junior Representative, Student Council Vacant, Student Alternate Vacant, Student Alternate Elizabeth Yukins, Faculty Member Vacant, Faculty Member Toy-fung Tung, Alternate Faculty Member Vacant Alternate Faculty Member Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from December 11, 2023
- c. Acceptance of the Budget Committee Report
- d. Repurposing of Athletics Surplus Funds
- e. New business



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Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes – Wednesday 2/15/2024, L.65.08NB

Presiding Chair: Aiisha Qudusi

Recording Secretary: Rachel Brown

Members Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
Yarik Munoz, Vice President, Student Council
Daniel Oresanya, Secretary, Student Council
Folusho Adeoti, Treasurer, Student Council

Guests/Non-voting Members Present: Lisa-Marie Williams, Danielle Officer

Order: SAA Budget Committee Meeting was called to order at 1:51 PM.

Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Daniel Matos

Second: Yarik Munoz

Vote: Favor [4] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve 10/20/2023 meeting minutes– Daniel Matos

Second: Folusho Adeoti

Vote: Favor [4] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Quarterly SAA budget update. Business Manager presents.

- In the first two quarters of the fiscal year, entities have spent \$1,900,000. There is still \$2 million available to spend. Since major events are planned for Spring 2024, these big expenditures should spend the majority of funds.
- Earmarks for Graduate Students, Radio, and “unearmarked” (unspecified funds) have not been spent or requested. The Business Manager suggested that these un-allocated funds go to Commencement, which will otherwise need surplus funds to cover costs.
- This would also ensure the earmarked funds don’t end up in surplus
- Commencement doesn’t have enough funds to cover the full costs and always needs surplus funds. Changing this would require a referendum to the student charter to increase the amount of money the Commencement earmark receives up front.

- Aiisha says a new Graduate Student representative has been appointed; what if they want to use their earmark funds plus the commencement took those funds?
 - Feb 27, next council meeting.
 - March 13, next BOD meeting.
 - Can determine at that time if Graduate Students need their earmark and how much of it; Commencement can get the rest.

Motion #3: Motion to open discussion on Emergency Contraception - Daniel Matos

Second: Yarik Munoz

Vote: Favor [4] Opposed [0] Abstained [0]

Action: Motion passed.

Discussion:

- The Emergency Contraception issue arose from a student petition. The President and Executive Committee worked with vendors to get the machines and medication.
- There is an open question of where would funds for restocking would come from. In January 2023, auxiliary funds were expected. In June 2023, the expected funding source shifted to the SAA.
- The former chair of the SAA Board (Brian Kerr) verbally agreed that SAA would pay for the machine, medication, and restocking. The SAA would then be reimbursed with funds earned from the machines. The SAA received \$9 from vendor. The former chair left the College before the full Board could vote on this agreement and the chair left no notes that indicate this agreement was in effect.

Motion #4: Motion to have SAA fund the emergency contraceptive products and restocking fees with money from the “unearmarked” earmark fund – Daniel Matos

Amendment: SAA to receive reimbursement from auxiliary funds based on the sales commission, with any further funds from sales to go to Commencement – Daniel Matos

Second: Folusho Adeoti

Vote: Favor [4] Opposed [X] Abstained [X]

Action: Motion passed.

Discussion:

- The Committee discussed costs, sales commissions, and funding sources.
- Annual cost for the machines is \$2,200 per machine. The machines are \$6,000 and there is already one machine on campus.
- Projected revenue from machines is about \$435 a month.
- The Business Manager recommends the money comes from the “unearmarked” earmark, with sales commission going to Commencement earmark. Daniel Matos amended his original motion to reflect this.

Meeting adjourned at 2:19 PM.

Approval:

Aiisha Qudusi, Chair, Budget Committee_____