



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Budget Committee Minutes – Date: Tuesday, February 23, 2016

Presiding Chairs: Faika Kabir, Pres. of Student Government – Budget Committee, Lynette Cook-Francis, Board of Directors

Presiding SAA Secretary: Paul Wyatt, Director of Student Relations (Acting)

Recording Secretary: Sara Shaw, Executive Assistant to the Vice President of Student Affairs

Members Present: Mark Flower, Kyle Roberts, Toy-Fung Tung, Jeanne Marie Col, Anthony Forbez

Guests Present: Ayesha Hakim, Kadeem Robinson

Order: SAA Budget Committee Meeting was called to order at 1:51 pm. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Kyle Roberts

Second: Toy-Fung Tung

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve February 3, 2016 meeting minutes– Lynette Cook-Francis

Second: Kyle Roberts

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to approve Club Budgets as a slate – Toy-Fung Tung

Second: Kyle Roberts

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve of 6 Club Budgets– Anthony Forbez

Second: Toy-Fung Tung

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Anthony Forbez requested that the Social Justice Project budget be voted on as well as the Club President, Ayesha Hakim had received incorrect information for submitting the necessary paperwork. It was noted that the Social Justice Project budget had been approved by the Student Council on January 28, 2016.

Jeanne Marie Col arrives.

Motion #5: Motion to approve of Social Justice Project Budget – Anthony Forbez

Second: Jeanne Marie Col

Vote: Favor [6] Opposed [o] Abstained [o]

Action: Motion passed

Motion #6: Motion to adjourn Budget Committee meeting – Lynette Cook-Francis

Second: Kyle Roberts

Vote: Favor [6] Opposed [o] Abstained [o]

Action: Motion passed

Meeting adjourned at 1:56pm.

Order: SAA Board of Directors Meeting was called to order at 1:56pm. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Faika Kabir

Second: Kyle Roberts

Vote: Favor [8] Opposed [o] Abstained [o]

Action: Motion passed/not passed

Motion #2: Motion to approve February 03, 2016 meeting minutes– Kyle Roberts

Second: Anthony Forbez

Vote: Favor [8] Opposed [o] Abstained [o]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Kyle Roberts

Second: Toy-Fung Tung

Vote: Favor [8] Opposed [o] Abstained [o]

Action: Motion passed

Discussion: Mark Flower noted that due to deficiencies noted by an external Accounting Firm it was recommended that two independent members as well as a Business Manager be added to the current SAA BOD bylaws to provide oversight. The independent members may be Alumni and/or Community members and the Business Manager will be Vivian Febus-Cabrera, SAA Manager.

Motion #1: Motion to adopt new SAA BOD Bylaws – Kyle Roberts

Second: Faika Kabir

Vote: Favor [8] Opposed [o] Abstained [o]

Action: Motion passed

Discussion: For the next meeting of the Board of Directors, members should bring nominations to fill the two independent member seats. It was asked if the quorum would now be raised as additional members have been added to the Board. It was suggested that the Bylaws be reviewed and further discussion take place at the next meeting of the BOD.

Lynette Cook-Francis introduced Paul Wyatt, as the acting SAA Secretary and Sara Shaw, as the acting Recording Secretary.

Motion #: Motion to adjourn Board of Directors meeting – Faika Kabir

Second: Toy-Fung Tung

Vote: Favor [8] Opposed [o] Abstained [o]

Action: Motion passed

Meeting adjourned at 2:13pm.

Approval:

V.P. Lynette Cook-Francis, Chair, Board of Directors



Faika Kabir, Chair, Budget Committee



Paul Wyatt, Secretary (Acting)

