

**Student Activities Association
Budget Committee / Board of Directors Meeting
Thursday, February 28, 2019 at 1:40PM, L.65.08NB**

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

Chairperson Jasmine Awad, President, Student Government
Lynette Cook-Francis, Vice President of Student Affairs
Steven Titan, Vice President of Finance and Administration
Elza Kochueva, Vice President, Student Government
Tomas Garita, Treasurer, Student Government
Andrew Bandini, Secretary, Student Government
Mahtab Khan, Senior Representative, Student Council
Jean-Marie Col, Faculty Member

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from February 4, 2019
- c. Approval of 8 Club Budgets

Student Organization	Budget Amount Spring'19
African Students Association	1,964.28
Forensic Science Society	1,642.95
Habitat for Humanity	1,726.19
International Criminal Justice	787.35
International Students Association	1,956.42
Intervarsity Christian Fellowship	802.13
JJ Roosevelt	482.66
Universal Image	1,278.47
TOTAL	10,640.45

- d. Approval of Essential Services budgets
- e. Approval of Earmarks
 - a. Commencement, \$234,000.00
 - b. Health Services, \$96,000.00

f. Approval of surplus requests

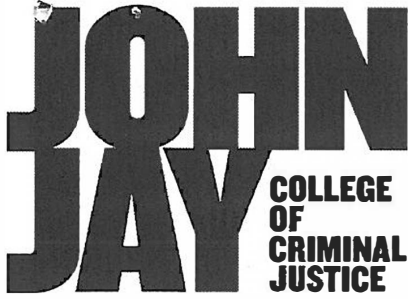
Organization	Amount Awarded
African Student Association	5000
Athletics	31476
JJ Auxiliary	1127.76
Campus Activity Board	3569.95
Community Outreach and Service Learning	27745.46
Counseling Services Center	20000
Center for Student Involvement & Leadership	1353
Environmental Club	769.56
Haitian American Student Association	1187.01
INK	395.64
La Voz Club	4796.16
Latin American Student Organization	1766.28
LGBTQ+ & Allies	2187.63
Mock Trial Association	2760.28
Muslim Students Association	700
John Jay Philosophy Club	4974.95
John Jay Singers Association	4811.4
Quality of Life	4987.1
Socially Awkward	1489.83
Turning Point USA	1387
United Nations Student Association	2760
Student Council--Yearbook	469
Youth Justice Club	1020
Total	126734.01

g. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Lynette Cook-Francis, Vice President of Student Affairs
SAA Secretary	Michael Martinez-Sachs, Assistant Vice President and Dean of Students
	Steven Titan, Senior Vice President, Finance and Administration
	Jasmine Awad, President, Student Government
	Elza Kochueva, Vice President, Student Government
	Tomas Garita, Treasurer, Student Government
	Andrew Bandini, Secretary, Student Government
	Mahtab Khan, Senior Representative, Student Council
	Musarrat Lamia, Junior Representative, Student Council
	Jean-Marie Col, Faculty Member
	Toy-Fung Tung, Faculty Member
	Grace Theresa Agalo-os, Independent 1
	Independent 2

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from February 4, 2019
- c. Acceptance of the Budget Committee Report
- d. Student Council Scholarships
- e. New business



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Budget Committee Minutes
February 28, 2019, 1:40PM L.65.08NB

Presiding Chair: Jasmine Awad, President, Student Government

Recording Secretary: Rachel Brown

Members Present:

Steven Titan, Vice President of Finance and Administration
Elza Kochueva, Vice President, Student Government
Tomas Garita, Treasurer, Student Government
Andrew Bandini, Secretary, Student Government
Mahtab Khan, Senior Representative, Student Council
Jean-Marie Col, Faculty Member

Guests/Non-voting Members Present: Catherine Alves, Kristalina Banuelos, Gerard Bryant, Lucas Carvalho, Jasmine Chevez, Malaine Clarke, Stephanie DiBrienza, Rima Douglas-Gill, Mark Flower, Vivian Febus-Cabrera, Nadia Griffith-Allen, Johnny Jimenez, Yesmine Kalam, Carol Kashow, Haya Khan, Casey Kirton, Musarrat Lamia, Anais Mantrose, Michael Martinez-Sachs, Karin Mustafa, Jeryka Ramos, Amily Rozario, Jon Salamak, Rosann Santos, Carmen Solis, Toy-Fung Tung, Lisa-Marie Williams

Order: SAA Budget Committee Meeting was called to order at 1:43PM by Jasmine Awad. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Andrew Bandini

Second: Tomas Garita

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve February 4, 2019 meeting minutes – Andrew Bandini

Second: Tomas Garita

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to approve 8 student clubs and organizations budgets as a slate – Mahtab Khan

Second: Tomas Garita

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Elza Kochueva arrives.

Motion #4: Motion to approve slate of club budgets totaling \$10,640.45 – Andrew Bandini

Second: Tomas Garita

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #5: Motion to approve Commencement budget of \$234,000.00 – Andrew Bandini

Second: Steve Titan

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Jean-Marie Col arrives.

Motion #6: Motion to approve Health Services budget of \$96,000.00 – Andrew Bandini

Second: Tomas Garita

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #7: Motion to approve surplus proposals as a slate, excluding the proposal from Community Outreach and Service Learning – Andrew Bandini

Second: Elza Kochueva

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #8: Motion to approve slate of surplus proposals totaling \$98,988.55 – Andrew Bandini

Second: Mahtab Khan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: There was a question about how the clubs approved for travel would pay for parking fees and tips, as those expenses were not included in the quotes submitted with the proposals. The Business Office confirmed that those expenses would be on the contracts from the vendors.

Motion #9: Motion to approve the surplus proposals from Community Outreach and Service Learning of \$27,745.46 – Mahtab Khan

Second: Tomas Garita

Vote: Favor [6] Opposed [0] Abstained [1]

Action: Motion passed

Discussion: Rima Douglas-Gill from COSL, Carmen Solis from SEEK, and student participants from the most recent Puerto Rico service learning trip presented their proposal, which seeks funding for another service learning trip to Puerto Rico to assist in Hurricane Maria rebuilding efforts. The request funds would go towards a service learning trip with a different group of students, who would be chosen using the same process as the first cohort: SEEK counselors and COSL staff recommend students, who submit an application to a committee made up of COSL and CUNY CAP representatives, as well as one student member who is not eligible to apply. The committee selects

students whose foundation for service has already been established, as the work they will do requires prior knowledge or experience in building, construction, or related skills.

The Budget Committees main concern is how student participants are chosen. They feel the application process should not be limited to students selected by administrators in COSL and SEEK, as SAA funds are meant to benefit the student body. They would like to see the application process be open to the entire student body.

Amendment to motion 9: The Committee stipulates that the student member of the selection committee be appointed by Student Council; and that for any future trips funded by the SAA, COSL and SEEK need to open the application process to all students. – Elza Kochueva

Second: Mahtab Khan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #10: Motion for SAA to fund a \$38,000 Perkins loan shortfall from participatory account – Steve Titan

Second: Jean-Marie Col

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Office of Finance and Administration is requesting funds from the SAA repay the loan lender who financed five Perkins loans to graduate students (four students received \$8,000 each, and one student received \$6,000). As of 2017, graduate students were no longer eligible for Perkins loans, but these five students received the funds due to an administrative error. The College is not permitted to ask the students to repay the loans, nor are we permitted to use tax levy funds to pay the lender. The Office of Finance and Administration indicates that the John Jay Foundation and the Auxiliary Corporation do not have the funds to cover the expense.

These funds would not come from the Student Activity Fee. In 2014, the SAA Board voted to have royalty funds that come from the sales of caps, gowns, and class rings be designated for the following areas: 70% of revenue reserved for Student Transition Programs, to fund activities such as Commencement; 20% designated as participatory; and 10% designated as emergency. There is estimated funds of \$40,000 in participatory and \$20,000 in emergency. The Office of Finance and Administration requests participatory funds to pay the lender for the five Perkins loans.

Amendment to Motion 10: The Committee stipulates that this is a onetime decision and will not set any precedents – Jean-Marie Col

Second: Steve Titan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Meeting adjourned at 2:39PM.

Approval:

Jasmine Awad, Chair, Budget Committee



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – February 28, 2019

Presiding Chair: Michael Martinez-Sachs, Assistant Vice President and Dean of Students

Recording Secretary: Rachel Brown

Members Present:

Steven Titan, Senior Vice President, Finance and Administration
Jasmine Awad, President, Student Government
Elza Kochueva, Vice President, Student Government
Tomas Garita, Treasurer, Student Government
Andrew Bandini, Secretary, Student Government
Mahtab Khan, Senior Representative, Student Council
Musarrat Lamia, Junior Representative, Student Council
Jean-Marie Col, Faculty Member
Toy-Fung Tung, Faculty Member

Guests/Non-voting Members Present: Vivian Febus-Cabrera, Mark Flower, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 2:39PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Jasmine Awad

Second: Musarrat Lamia

Vote: Favor [10] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve February 28, 2019 meeting minutes– Andrew Bandini

Second: Jasmine Awad

Vote: Favor [10] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Andrew Bandini

Second: Musarrat Lamia

Vote: Favor [8] Opposed [0] Abstained [2]

Action: Motion passed

Motion #4: Motion to amend the requirements for the Student Council Scholarship for Student Parents, removing the requirement that the recipient of the scholarship have a student enrolled at the John Jay Children's Center – Steven Titan

Second: Musarrat Lamia

Vote: Favor [10] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Student Council has 10 scholarships available to students. One of them, the Student Parent Scholarship, was established for John Jay students who were also parents. When it was

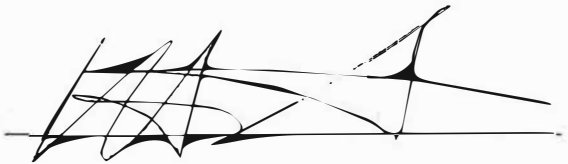
originally approved, it was required that the scholarship recipient have at least one child enrolled at the Children's Center. This excludes student parents who may have a child too young or too old for the Children's Center, as well as parents who may have other child care arrangements. The Student Council would like to remove this requirement from the scholarship.

Discussion: Under New Business, the Board discussed what to do with the remaining surplus funds. It was suggested at the funds be reallocated to Operations so the Business Office could hire additional staff. The discussion was placed on hold and will be on the agenda for the next Board meeting.

Meeting adjourned at 2:53PM.

Approval:

Michael Martinez-Sachs, Secretary, Board of Directors

A handwritten signature in black ink, appearing to read 'Michael Martinez-Sachs', written over a horizontal line.