

Danielle Officer

Interim Assistant Vice President & Dean of Students
Division of Enrollment Management & Student Affairs
T 212-237-8211
F 646-557-4508
deanofstudents@jjay.cuny.edu

Student Activities Association

Budget Committee / Board of Directors Meeting

Monday, March 6, 2023 at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

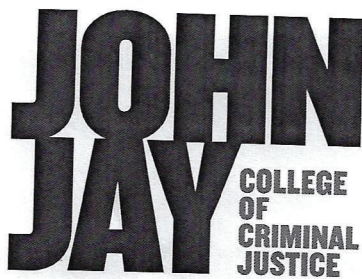
Chairperson Yusuf Khaled, President, Student Government
Brian Kerr, Vice President of Enrollment Management & Student Affairs
Mark Flower, Interim Vice President & Chief Operation Officer, Finance
and Administration
Kelvin Pineda, Vice President, Student Government
Shania Roseborough, Secretary, Student Government
Savannah Smith, Treasurer, Student Government
Samuel Ajao, Senior Representative
Hazel Ortega, Junior Representative
Elizabeth Yukins, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from January 31, 2023
- c. Association budget update (quarterly)
- d. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Brian Kerr, Vice President of Enrollment Management & Student Affairs
SAA Secretary	Danielle Officer, Interim Assistant Vice President and Dean of Students
	Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
	Yusuf Khaled, President, Student Government
	Kelvin Pineda, Vice President, Student Government
	Savannah Smith, Treasurer, Student Government
	Shania Roseborough, Secretary, Student Government
	Samuel Ajao, Senior Representative, Student Council
	Hazel Ortega, Junior Representative, Student Council
	Vacant, Student Alternate
	Vacant, Student Alternate
	Elizabeth Yukins, Faculty Member
	Vacant, Faculty Member
	Toy-fung Tung, Alternate Faculty Member
	Stephen Russell, Alternate Faculty Member
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from January 31, 2023
- c. Acceptance of the Budget Committee Report
- d. Conflict of Interest statements
- e. New business



Danielle Officer

Interim Assistant Vice President & Dean of Students
Division of Enrollment Management & Student Affairs
T 212-237-8211
F 646-557-4508
deanofstudents@jjay.cuny.edu

Student Activities Association: Budget Committee

**SAA Budget Committee Minutes – Monday, March 6, 2023
1:40PM, L.65.08NB**

Presiding Chair: Yusuf Khaled, President, Student Government

Recording Secretary: Rachel Brown

Members: Brian Kerr, Vice President of Enrollment Management & Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Kelvin Pineda, Vice President, Student Government
Shania Roseborough, Secretary, Student Government
Savannah Smith, Treasurer, Student Government
Elizabeth Yukins, Faculty

Guests/Non-voting Members Present or via Zoom: Jeffrey Aikens, Ingrid Cabanilla, Cheyenne Gonzalez, Danielle Officer, Hazel Ortega, Stephen Russell, Lisa-Marie Williams

Order: SAA Budget Committee Meeting was called to order at 1:40PM by Yusuf Khaled. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Kelvin Pineda

Second: Brian Kerr

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve January 31, 2023 meeting minutes– Kelvin Pineda

Second: Shania Roseborough

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Savannah Smith arrives.

Discussion: Business Manager presents quarterly budget report for Association.

- As of February 9th, the Association collected 87% of projected student activity fees; entities built their budgets on a 90% projection, and are on track to meet the target
- Some entities aren't spending as much as in pre-pandemic years. The Committee will brainstorm how to get student clubs and organizations to hold more events/activities
- Looking at surplus of \$2 million right now; waiting for some budget/requests to come in for 4/9 deadline

- Seeing a trend of clubs requesting funds and them not spending them. The money is set aside, but then goes back into surplus when it's unspent
- The Committee on Clubs committed about \$188,000 for student organizations, but so far only about \$61,000 has been spent
- The last two fiscal year saw this same issue. That was during the pandemic, and now there is a need to break out of this pattern

New Business

- The Committee discussed the budget report and projected surplus
- The administrators will work with CSIL coordinators to get an idea of when big Spring 2023 events are happening, as some of these unspent funds may be for upcoming events and contractual obligations
- The overall number of registered student clubs/organizations is less than it was pre-pandemic. Some defunct clubs are attempting to get registered and start programming again
- Student Council members feel there is a need for better communication from CSIL coordinators; that there is a lack of training for club members on the budgeting and spending process; and that the pandemic broke the chain of student leaders teaching/training the newer leaders coming up behind them into these roles
- The Committee discussed the possibility that clubs aren't spending because there's no accountability. The Committee on Clubs can perform regular checkups with clubs after the budgets are allocated, with reminders to spend by certain deadlines
- The Committee discussed larger issues affecting budgets and spending. New York Governor Hochul is proposing a 3% tuition hike for all CUNY students. The Association has had a significant surplus for several years and John Jay College student activities fees are among the highest in CUNY.
- The Committee discussed reviewing earmarks, such as the Radio, that aren't being used. The Committee also discussed lowering the student activity fee to ease the students' financial burden, should the tuition hikes go through. This would require a referendum and approval by CUNY Board of Trustees, which is a lengthy and cumbersome process.
- The Committee discussed ways to spend through Academic Affairs, as the academic departments have experienced cutbacks. The Faculty Staff Development Fund allocates \$400, an increase from \$250, if faculty wants to augment their courses with extra-curricular activities. Outreach to faculty in this area could help the surplus issue.
- The Committee discussed giving funds back to students as scholarships, which was discussed in previous meetings. However, research into this option with CUNY Central showed that they prohibit the use of student activity fee funds for scholarships or donations

Meeting adjourned at 2:42PM.

Approval:

Yusuf Khaled, Chair, Budget Committee



3/14/23

Student Activities Association: Board of Directors Meeting

SAA Board of Directors Minutes – Monday, March 6, 2023

Presiding Chair: Brian Kerr, Vice President of Enrollment Management & Student Affairs

Recording Secretary: Rachel Brown

Members Present: Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Yusuf Khaled, President, Student Government
Kelvin Pineda, Vice President, Student Government
Savannah Smith, Treasurer, Student Government
Shania Roseborough, Secretary, Student Government
Hazel Ortega, Junior Representative, Student Council
Elizabeth Yukins, Faculty Member
Stephen Russell, Alternate Faculty Member

Guests/Non-voting Members Present: Jeffrey Aikens, Ingrid Cabanilla, Cheyenne Gonzalez, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 2:42PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Stephen Russell

Second: Kelvin Pineda

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve January 31, 2023 meeting minutes– Yusuf Khaled

Second: Elizabeth Yukins

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Elizabeth Yukins

Second: Kelvin Pineda

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

Discussion:

- The Board discussed how to utilize the funds to increase the “student educational engagement” side of spending
- Before any outreach to clubs or faculty is done, the Board will wait until the Commencement budget is submitted. The venue contract should be signed soon

Meeting adjourned at 2:50PM.

Approval: V.P. Brian Kerr, Chair, Board of Directors

