



**Student Activities Association
Budget Committee / Board of Directors Meeting
Thursday May 21, 2020 at 1:40PM, video conference**

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

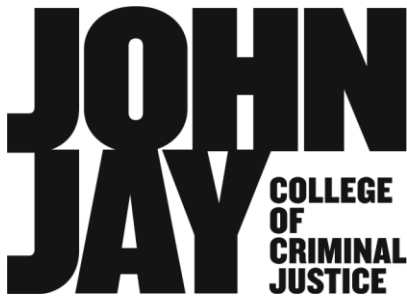
Chairperson Musarrat Lamia, President, Student Government
Ellen Hartigan, Interim Vice President of Student Affairs
Steven Titan, Senior Vice President, Finance and Administration
Fidel Osorio Vice President, Student Government
Adam Fane, Treasurer, Student Government
Anthony Leonardo, Secretary, Student Government
Daiquan Llewellyn, Senior Representative, Student Council
Jean Marie Col, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from April 21, 2020
- c. Approval of Earmark: Community Outreach and Service Learning
- d. Approval of \$66,000.00 to fund Student Council Scholarship Program until 2032 and to transfer funds to the John Jay Foundation
- e. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Ellen Hartigan, Interim Vice President of Student Affairs
SAA Secretary	Michael Martinez-Sachs, Assistant Vice President and Dean of Students
	Steven Titan, Senior Vice President, Finance and Administration
	Musarrat Lamia, President, Student Government
	Fidel Osorio, Vice President, Student Government
	Adam Fane, Treasurer, Student Government
	Anthony Leonardo, Secretary, Student Government
	Daiquan Llewellyn, Senior Representative, Student Council
	Sari Mendoza, Junior Representative, Student Council
	Toy-Fung Tung, Faculty Member
	Jean-Marie Col, Faculty Member

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from April 21, 2020
- c. Acceptance of the Budget Committee Report
- d. Approval of Student Council Scholarship Program and Policy Amendments Resolution, effective Fall 2020
- e. Approval of Student Council Charter and Bylaws, effective June 1st, 2020
- f. Judicial Board's letter on the removal of the Judicial Board from the student charter
- g. Comments from Luis Sánchez on the removal of the Judicial Board from the student charter
- h. Presentation on the State of the SAA budget
- i. New business



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Budget Committee Minutes
Thursday, May 21, 2020, at 1:40PM, video conference

Presiding Chair: Musarrat Lamia, President, Student Government

Recording Secretary: Rachel Brown

Members: Ellen Hartigan, Interim Vice President of Student Affairs
Steven Titan, Senior Vice President, Finance and Administration
Fidel Osorio Vice President, Student Government
Adam Fane, Treasurer, Student Government
Anthony Leonardo, Secretary, Student Government
Jean-Marie Col, Faculty

Guests/Non-voting Members Present: Jeffrey Aikens, Saaif Alam, Andrew Berezhensky, Ingrid Cabanilla, Gavin Dass, Mark Flower, Mark Francis, Makeda Jordan, Aileen Luna, Michael Martinez-Sachs, Amber Rivero, Luis Sanchez, Toy-Fung Tung

Order: SAA Budget Committee Meeting was called to order at 1:47PM by Musarrat Lamia. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items, excluding the Community Outreach and Service Learning budget (Item C) – Steven Titan

Second: Jean-Marie Col

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Materials for COSL budget were not available for this meeting.

Motion #2: Motion to approve April 21, 2020 meeting minutes – Steven Titan

Second: Ellen Hartigan

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Adam Fane and Anthony Leonardo arrive.

Motion #3: Motion to approve of \$66,000.00 to fund Student Council Scholarship Program until 2032 and to transfer funds to the John Jay Foundation – Ellen Hartigan

Second: Steven Titan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Replenishing the scholarship fund until 2032.

Motion #4: Motion to allocate \$25,000 of Student Council money to the University Student Senate emergency grant program for students impacted by the COVID-19 pandemic – Fidel Osorio

Second: Jean-Marie Col

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The University Student Senate (USS) established an emergency relief grant for students impacted by the COVID-19 pandemic. \$1000 was allocated to each campus and each grantee would receive \$200. Interest in the grant was greater than the funds available. Due to the impacts of the pandemic, Student Council is unable to spend their remaining funds from their original budget allocation on the usual slate of programming and activities. They would like to allocate some of those funds to the USS emergency grant program to increase the number of John Jay students who can receive the grant.

Meeting adjourned at 2:11PM.

Approval:

Musarrat Lamia, Chair, Budget Committee (via email)

Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes
Thursday, May 21, 2020, at 1:40PM, video conference

Presiding Chair: Ellen Hartigan, Interim Vice President of Student Affairs

Presiding SAA Secretary: Michael Martinez-Sachs, Assistant Vice President and Dean of Students

Recording Secretary: Rachel Brown

Members Present: Steven Titan, Senior Vice President, Finance and Administration
Musarrat Lamia, President, Student Government
Fidel Osorio, Vice President, Student Government
Adam Fane, Treasurer, Student Government
Anthony Leonardo, Secretary, Student Government
Toy-Fung Tung, Faculty Member
Jean-Marie Col, Faculty Member

Guests/Non-voting Members Present: Jeffrey Aikens, Saaif Alam, Andrew Berezhensky, Ingrid Cabanilla, Gavin Dass, Mark Flower, Mark Francis, Makeda Jordan, Aileen Luna, Amber Rivero, Luis Sanchez

Order: SAA Board of Directors Meeting was called to order at 2:11PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Toy-Fung Tung

Second: Fidel Osorio

Vote: Favor [9] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve April 21, 2020 meeting minutes– Musarrat Lamia

Second: Jean-Marie Col

Vote: Favor [9] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Musarrat Lamia

Second: Toy-Fung Tung

Vote: Favor [9] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve of Student Council Scholarship Program and Policy Amendments Resolution, effective Fall 2020 – Musarrat Lamia

Second: Fidel Osorio

Vote: Favor [9] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The amendments were already approved at a previous meeting, but no time frame was specified. This motion clarifies that the amendments go into effect at the start of the Fall 2020 term.

Motion #5: Motion to approve Student Council Charter and Bylaws, effective June 1st, 2020– Fidel Osorio

Second: Musarrat Lamia

Vote: Favor [7] Opposed [1] Abstained [1]

Action: Motion passed

Discussion: Several changes to the Student Council Charter and Bylaws are proposed. The Board discussed the roles of the Executive Marketer, Chiefs of Staff, and Parliamentarian. Chiefs of Staff have existed unofficially in the past and are now codified. All three positions are non-elected and non-voting positions which will ease the administrative burden of the Student Council. The Executive Marketer has historically been a paid position.

The most significant change is elimination of the Judicial Board. This change has been adopted by most CUNY campuses, as the CUNY Board of Trustees revoked all Judicial Boards' role of holding student government elections, and the roles previously performed only by the Judicial Board are now available through other means. The changes to the Charter will re-allocate the Judicial Boards roles and responsibilities to other bodies in the Charter. This will make student government more efficient and give them a higher productivity level.

There were many questions and concerns about the elimination of Judicial Board. The current and former Chief Justices of Judicial Board spoke against the change. The current Student Council President and Secretary, and the Student Council President-Elect and Vice President Elect spoke in favor of the change.

Impeachment: Judicial Board is responsible for holding hearings for club officers being impeached. Under the new changes, both methods of impeachment will remain in place—majority vote of Student Council, and petition by club members followed by a hearing held by the new Judicial Committee, which will be headed by the Dean of Students, an EMSA (Enrollment Management and Student Affairs) representative, and three students appointed by Student Council. There are concerns with the Dean of Students role in this committee, as current policy states that appeals to the Judicial Board's decisions regarding impeachment are handled by the Dean of Students.

Judicial Committee: There are concerns that the Judicial Board, which was meant to be independent of the Student Council, is being eliminated Student Council, who will then be in charge of appointing the students on the Judicial Committee. There are concerns that this is too far-reaching an act for the Student Council, and that Student Council will have control over the judicial process through the Judicial Committee. According to Robert's Rules of Order, the Student Council would have the power to approve or reject the Committee's decisions.

The application process for students joining the Judicial Committee will be the same as the Judicial Board. Students on the Judicial Committee will not be allowed to hold any other positions or roles in student government while they are serving on the Committee, which is intended to preserve the body's independence from the Student Council. Furthermore, under the current Judicial Board process, the Student Council already approves Judicial Board members before they are approved by the Board of Directors and sworn in.

There are currently many committees in student government that do their work independent of Student Council, such as the Committee on Clubs, and the committee members are reviewed for conflicts of interest.

Timing: Judicial Board was created by referendum and expresses the will of the student body. Being that the campus is closed due to pandemic conditions, there are concerns that this major change to the Charter is happening without students knowing about it.

Student Council has been drafting these changes to the Charter, including the elimination of the Judicial Board, for two years and multiple public hearings (12 meetings in the 2019-2020 academic year before the pandemic, and 5 meetings with Judicial Board) were held to solicit student input.

Motion #6: Motion to call the question after last two people in the queue have spoken – Michael Martinez-Sachs

Second: Jean-Marie Col

Vote: Favor [9] Opposed [0] Abstained [0]

Action: Motion passed

Discussion from Motion 5 (con't): There are concerns that the current configuration of Judicial Board delayed the certification of clubs in 2019-2020, which is a liability issue for the College. Additionally, students have complained that they are being marginalized and have raised concerns about abuses of power by Judicial Board.

The Board voted by consensus to stop discussion and vote on Motion 5.

Motion #7: Motion to table item H, Presentation on the State of the SAA budget – Michael Martinez-Sachs

Second: Musarrat Lamia

Vote: Favor [9] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Board decided to table this motion due to lack of time and because more information about the SAA budget and financial situation is forthcoming from CUNY Central later in the summer.

Meeting adjourned at 3:02PM

Approval:

I.V.P. Ellen Hartigan, Chair, Board of Directors _____

Michael Martinez-Sachs, Secretary, Board of Directors _____

Rachel Brown

From: Ellen Hartigan
Sent: Tuesday, June 16, 2020 10:30 AM
To: Rachel Brown
Cc: Sara Shaw
Subject: Re: Draft of Minutes for 5/21 SAA BOD meeting

Approved. Thank you.

Ellen Hartigan
Interim Vice President for Enrollment Management and Student Affairs
John Jay College of Criminal Justice

Sent from my iPhone

On Jun 15, 2020, at 10:37 AM, Rachel Brown <rabrown@jjay.cuny.edu> wrote:

Good morning, Ellen,

Please email approval for the 5/21 SAA BOD minutes.

Sincerely,

--

Rachel Brown
Student Relations Manager
<image001.jpg>
Office of the Dean of Students
524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

From: Rachel Brown
Sent: Tuesday, May 26, 2020 4:05 PM
To: Michael Sachs <msachs@jjay.cuny.edu>; Ellen Hartigan <ehartigan@jjay.cuny.edu>; Musarrat Lamia <musarrat.lamia1@jjay.cuny.edu>
Cc: Sara Shaw (sashaw@jjay.cuny.edu) <sashaw@jjay.cuny.edu>
Subject: Draft of Minutes for 5/21 SAA BOD meeting

Hello,

This is Rachel Brown in the Office of the Dean of Students. Attached to this email are the minutes from the May 21 Student Activities Association Board of Directors meeting. Please let me know if you have any edits to make before emailing me "approved."

Sincerely,

--

Rachel Brown

Student Relations Manager

<image001.jpg>

Office of the Dean of Students
524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

<2020.05.21 SAA BOD minutes.doc>

Rachel Brown

From: Musarrat Lamia
Sent: Thursday, May 28, 2020 10:17 AM
To: Rachel Brown; Michael Sachs; Ellen Hartigan
Cc: Sara Shaw
Subject: RE: Draft of Minutes for 5/21 SAA BOD meeting
Attachments: image002.jpg; image003.jpg

Looks wonderful! Thank you Rachel. Approved.

I will miss working with you! Thank you for EVERYTHING you do.
Musarrat (Mus) Lamia
(pronouns: she/her/hers)

President, John Jay College Student Council John Jay College of Criminal Justice Honors Program, Class of 2021
Jeannette K. Watson Fellow, Class of 2020

John Jay College of Criminal Justice
L2.69.05NB
524 West 59th Street
New York, NY 10019
(212) 237-8728

From: Rachel Brown
Sent: Thursday, May 28, 2020 10:05 AM
To: Musarrat Lamia; Michael Sachs; Ellen Hartigan
Cc: Sara Shaw
Subject: RE: Draft of Minutes for 5/21 SAA BOD meeting

Thanks, Mus, I made the changes, see attached.

Sincerely,

--

Rachel Brown
Student Relations Manager
[cid:image003.jpg@01DoEoEB.D1E3D490]
Office of the Dean of Students
524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

From: Musarrat Lamia
Sent: Thursday, May 28, 2020 9:39 AM
To: Michael Sachs; Rachel Brown; Ellen Hartigan
Cc: Sara Shaw
Subject: RE: Draft of Minutes for 5/21 SAA BOD meeting

Hi rachel,

Thank you for sending these over. I just wanted to clarify one thing in the minutes. Under Discussion for Motion 5 of the Board meeting the following corrections need to be made:

Several changes to the Student Council Charter and Bylaws are proposed. The Board discussed the creation of additional roles such as of the Executive Marketer, Chiefs of Staff, and Parliamentarian. Chiefs of Staff have existed unofficially in the past and are now codified. All three positions They are non-elected and non-voting, unpaid positions which will ease the administrative burden of the Student Council. The Executive Marketer has historically been a paid position.

Musarrat (Mus) Lamia
(pronouns: she/her/hers)

President, John Jay College Student Council John Jay College of Criminal Justice Honors Program, Class of 2021 Jeannette K. Watson Fellow, Class of 2020

John Jay College of Criminal Justice
L2.69.05NB
524 West 59th Street
New York, NY 10019
(212) 237-8728

From: Michael Sachs
Sent: Tuesday, May 26, 2020 4:30 PM
To: Rachel Brown; Ellen Hartigan; Musarrat Lamia
Cc: Sara Shaw
Subject: Re: Draft of Minutes for 5/21 SAA BOD meeting Approved.

From: Rachel Brown <rabrown@jjay.cuny.edu<mailto:rabrown@jjay.cuny.edu>>
Date: Tuesday, May 26, 2020 at 4:05 PM
To: Michael Sachs <msachs@jjay.cuny.edu<mailto:msachs@jjay.cuny.edu>>, Ellen Hartigan <ehartigan@jjay.cuny.edu<mailto:ehartigan@jjay.cuny.edu>>, Musarrat Lamia <musarrat.lamia1@jjay.cuny.edu<mailto:musarrat.lamia1@jjay.cuny.edu>>
Cc: Sara Shaw <sashaw@jjay.cuny.edu<mailto:sashaw@jjay.cuny.edu>>
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Rachel Brown
Student Relations Manager
[cid:image003.jpg@01DoEoEB.D1E3D490]
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524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

Rachel Brown

From: Michael Sachs
Sent: Tuesday, May 26, 2020 4:31 PM
To: Rachel Brown; Ellen Hartigan; Musarrat Lamia
Cc: Sara Shaw
Subject: Re: Draft of Minutes for 5/21 SAA BOD meeting

Approved.

From: Rachel Brown <rabrown@jjay.cuny.edu>
Date: Tuesday, May 26, 2020 at 4:05 PM
To: Michael Sachs <msachs@jjay.cuny.edu>, Ellen Hartigan <ehartigan@jjay.cuny.edu>, Musarrat Lamia <musarrat.lamia1@jjay.cuny.edu>
Cc: Sara Shaw <sashaw@jjay.cuny.edu>
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Sincerely,

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Rachel Brown
Student Relations Manager



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