

**Danielle Officer**

Interim Assistant Vice President & Dean of Students  
Division of Enrollment Management & Student Affairs  
T 212-237-8211  
F 646-557-4508  
deanofstudents@jjay.cuny.edu

**Student Activities Association**

**Budget Committee / Board of Directors Meeting**

**Thursday August 31, 2023 at 1:40PM, L.65.08NB**

**BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)**

Chairperson      Aiisha Qudusi, President, Student Council  
Brian Kerr, Vice President of Enrollment Management & Student Affairs  
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration  
Yarik Munoz, Vice President, Student Council  
Vacant, Secretary, Student Council  
Savannah Smith, Treasurer, Student Council  
Tiffany Rodriguez, Senior Representative, Student Council  
Vacant, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from May 3, 2023
- c. Approval of Earmarks

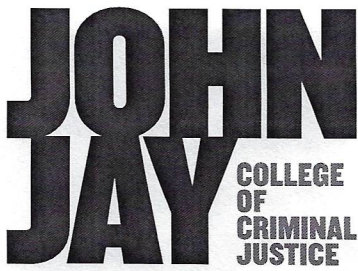
Athletics	\$ 253,150.00
Campus Activity Board	\$ 50,695.88
Ctr for Student Involvement & Leadership	\$ 125,808.83
LGBTQ+ Ctr	\$ 28,100.97
Orientation	\$ 114,944.97
Recreation	\$ 197,925.20
Quality of Life	\$ 48,324.74
Women's Ctr for Gender Justice	\$ 27,500
<b>Total</b>	<b>\$ 846,450.59</b>

- d. Association budget update (quarterly)
- e. New Business

## **BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)**

Chairperson	Brian Kerr, Vice President of Enrollment Management & Student Affairs
SAA Secretary	Danielle Officer, Interim Assistant Vice President and Dean of Students
	Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
	Aiisha Qudusi, President, Student Council
	Yarik Munoz, Vice President, Student Council
	Savannah Smith, Treasurer, Student Council
	Vacant, Secretary, Student Council
	Tiffany Rodriguez, Senior Representative, Student Council
	Doha Kharma, Junior Representative, Student Council
	Vacant, Student Alternate
	Vacant, Student Alternate
	Elizabeth Yukins, Faculty Member
	Vacant, Faculty Member
	Toy-fung Tung, Alternate Faculty Member
	Vacant Alternate Faculty Member
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from May 3, 2023
- c. Acceptance of the Budget Committee Report
- d. Conflict of Interest statements
- e. New business



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Student Activities Association

Budget Committee/Board of Directors Meeting

**SAA Budget Committee Minutes**

**Thursday, August 31, 2023, 1:40PM, L.65.08NB**

**Presiding Chair:** Yarik Munoz, Vice President, Student Council

**Recording Secretary:** Rachel Brown

**Members** Brian Kerr, Vice President of Enrollment Management & Student Affairs  
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration  
Savannah Smith, Treasurer, Student Council  
Tiffany Rodriguez, Senior Representative, Student Council

**Guests/Non-voting Members Present:** Jeffrey Aikens, Catherine Alves, Tamika Benjamin, Jessica Carson, Alyssa Hollywood, Makeda Jordan, Lisa-Marie Williams, Elizabeth Yukins

**Order:** SAA Budget Committee Meeting was called to order at 1:45PM by Yarik Munoz. Quorum was achieved.

**Motion #1:** Motion to approve Budget Committee Agenda items – Brian Kerr

**Second:** Mark Flower

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve May 3, 2023 meeting minutes– Brian Kerr

**Second:** Tiffany Rodriguez

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #3:** Motion to approve earmarks as a slate – Mark Flower

**Second:** Savannah Smith

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** SAA Business Manager presented the original earmark allocations from Spring 2023 with an update on how much has already been spent/approved by each earmark. This includes budget requests in this meeting, and requests that went directly to the Business Office

with no need for full Board approval. Student Council had submitted their budget on August 10 but was not on this updated report.

The earmark for CARE used to be for the College's Single Stop contract. Since CUNY is no longer working with Single Stop, this Board determined that the funds would remain as an earmark for similar campus services done in-house by current staff.

The Campus Activity Board representative presented their budget request. They have expected programming for Fall 2023, including weeks of welcome, apple picking, and Blood Manor (haunted house).

**Motion #4:** Motion to approve slate of earmarks totaling \$846,450.59 – Tiffany Rodriguez

**Second:** Brian Kerr

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** There are not enough Board members to meet quorum. The Budget Committee report for this 8/31/23 meeting will be approved at the September meeting. The earmarks approved in this meeting may have delays if their requests include contractual services, personnel, or food. The Business Office will work to minimize disruption of activities and expenditures.

**Meeting adjourned at 2:12PM.**

Approval:

Yarik Munoz, Chair, Budget Committee

Yarik Munoz