

Student Activities Association (SAA)  
Board of Directors/Budget Committee Meeting  
**SAA Budget Committee Minutes- Date: Sept. 24, 2013**

**Presiding Chairs:** Lynette Cook Francis, VP of Student Affairs – Board of Directors  
Clinton Dyer, Jr., President of Student Govt. – Budget Committee

**Presiding SAA Secretary:** Kenneth Holmes, Dean of Students

**Recording Secretary:** Simone Clemente, Assistant to the Dean of Students

**Members Present:** Clinton Dyer, Jr.; Lynette Cook Francis; Shereef Hassan; Nadia Taskeen;  
Toy-Fung Tung; Patricia Ketterer

**Guests Present:** Welby Alcantara, Veterans Affairs Coordinator, Office of Veterans Affairs;  
Elizabeth Yukins, Director, Women's Center; Danielle Officer, Director, Office  
of Student Life; and a representative from John Jay Theatrical Players.

**Order:** SAA Budget Committee meeting was called to order at 1:49pm. Quorum was achieved.

**Motion #1: Motion to approve the September 3, 2013 meeting minutes including online vote results.** – Patricia Ketterer.

**Second:** Toy Fung Tung

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed.

**Motion #2: Motion to approve September 24, 2013 agenda.** – Toy Fung Tung

**Second:** Patricia Ketterer

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed

**Point of Information:** Welby Alcantara was granted permission to present the Office of Veterans Affairs budget first to the Budget Committee, due to a time constraint to meet a prior commitment.

**Motion #3: Motion to approve the Office of Veterans Affairs budget in the amount of \$ 31,000.00** – Patricia Ketterer.

**Second:** Toy Fung Tung

**Discussion #1:** Veterans Affairs Coordinator, Welby Alcantara defended the budget by explaining their upcoming events and purchases for 2013-2014 academic year.

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed

**Motion #4: Motion to approve student club budget items (a-m) as a slate.** – Lynette Cook-Francis

- a. MPA Student Association Fall 2013 budget in the amount of \$ 4,070.38
- b. Law Society Fall 2013 budget in the amount of \$ 4,211.64
- c. Habitat for Humanity Fall 2013 budget in the amount of \$ 4,850.83
- d. The Intelligentsia Society Fall 2013 budget in the amount of \$ 2,477.37
- e. John Jay Veterans Association Fall 2013 budget in the amount of \$ 3,446.44
- f. Students for Justice in Palestine (SJP) Fall 2013 budget in the amount of \$ 4,262.08
- g. NAMI on Campus at John Jay Fall 2013 budget in the amount of \$ 1,163.90
- h. Debonair Steppers Fall 2013 budget in the amount of \$ 2,347.01
- i. United Nations Student Association academic year budget in the amount of \$ 18,269.95
- j. La Voz Fall 2013 budget in the amount of \$ 2,588.76
- k. International Criminal Justice (ICJ) Fall 2013 budget in the amount of \$ 973.81
- l. African Students Association Fall 2013 budget in the amount of \$ 8,305.53
- m. Economics Club Fall 2013 budget in the amount of \$ 4,804.10

**Second:** Patricia Ketterer

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed.

**Motion #5: Motion to approve John Jay Theatrical Players budget in the amount of \$ 12,897.98.** – Patricia Ketterer

**Second:** Toy Fung Tung

**Discussion #2:** John Jay Theatrical Players representative was present and defended the budget by explaining upcoming events and purchases for 2013-2014 academic year.

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed.

**Motion #6: Motion to approve Women's Center academic year budget in the amount of \$ 20,514.50** – Patricia Ketterer

**Second:** Toy Fung Tung

**Discussion #3:** Elizabeth Yukins, Director of the Women's Center defended the budget by explaining upcoming events and purchases for academic year.

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed.

**Motion #7: Motion to approve Quality of Life budget in the amount of \$ 43,719.25.00.** – Patricia Ketterer

**Second:** Nadia Taskeen

**Discussion #4:** Danielle Officer, Director of Office of Student Life defended the budget by explaining upcoming events and purchases for 2013-2014 academic year.

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed

Point of Information: It was noted by the Budget Committee chair that the oral bid form for "Spookfest" event vendors was missing. After the meeting, Mrs. Officer noted that the oral bid form is included with the Quality of Life budget packet on page 32.

**Motion #8: Motion to approve Student Life budget in the amount of \$ 106,563.50** –Lynette Cook Francis

**Second:** Patricia Ketterer

**Discussion #5:** Danielle Officer, Director of Office of Student Life defended the budget by explaining upcoming events and purchases for 2013-2014 academic year.

**Vote:** Favor [ 5 ] Opposed [ 0 ] Abstained [ 0 ]

**Action:** Motion passed

**Motion #12: Motion to adjourn – Patricia Ketterer**

**Second:** Shereef Hassan

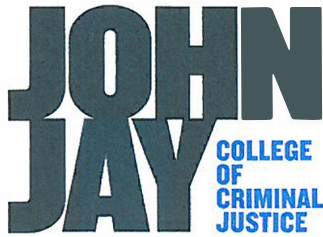
**Vote:** Favor [ 5 ] Opposed [0 ] Abstained [0 ]

**Action:** Motion passed

**Meeting adjourned at 2:31pm**

Clinton Dyer Jr., Chair, Budget Committee





## **SAA Board of Directors Minutes - Date: Sept. 24, 2013**

**Presiding Chairs:** Lynette Cook Francis, VP of Student Affairs – Board of Directors  
Clinton Dyer, Jr., President of Student Govt. – Budget Committee

**Presiding SAA Secretary:** Kenneth Holmes, Dean of Students

**Recording Secretary:** Simone Clemente, Assistant to the Dean of Students

**Members Present:** Lynette Cook Francis; Clinton Dyer, Jr.; Toy-Fung Tung; Patricia Ketterer;  
Shereef Hassan; Nadia Taskeen

**Order:** Quorum was not achieved. Meeting began at 2:31pm for discussion. It was agreed that the Board of Directors agenda items would go to an online vote.

**Item #1:** Approval of the September 3, 2013 minutes.  
Discussion #1: The Board will vote online on this item.

**Item #2:** Approval of the Board of Directors agenda.  
Discussion #2: The Board will vote online on this item.

**Item #3:** Acceptance of the Budget Committee report.  
Discussion #3: The Board will vote online on this item.

**Item #4:** New Business – Approving Faculty Advisor for Student Council  
Discussion #4: The Board will vote online to approve David Brotherton, Chair of the Sociology Department as Faculty Advisor for Student Council.

**Meeting ended 2:41pm**