

Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Budget Committee Minutes
Monday, September 9, 2019; Room L.69.08NB

Presiding Chair: Musarrat Lamia, President, Student Government

Recording Secretary: Rachel Brown

Members Ellen Hartigan, Interim Vice President of Student Affairs
Steven Titan, Senior Vice President, Finance and Administration
Fidel Osorio, Vice President, Student Government
Adam Fane, Treasurer, Student Government
Anthony Leonardo, Secretary, Student Government
Jean-Marie Col

Guests/Non-voting Members Present: Gabrielle Antole, Gerard Bryant, Ingrid Cabanilla, Stephanie DiBrienza, Tom Doherty, Sulema Ebrahim, Mark Flower, Makeda Jordan, Carol Kashow, Jazmin Letamendi, Michael Martinez-Sachs, Sari Mendoza, Jon Salamak, Jai Stepny, Toy-Fung Tung, Declan Walsh, Lisa-Marie Williams

Order: SAA Budget Committee Meeting was called to order at 1:40PM by Musarrat Lamia. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items with the change, moving approval of earmarks to item C – Jean Marie Col

Second: Ellen Hartigan

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The approval of earmarks is moved from item E to item C, as some of the presenters for the earmark budgets have a concurrent campus event to attend.

Motion #2: Motion to approve August 28, 2019 meeting minutes– Fidel Osorio

Second: Anthony Leonardo

Vote: Favor [5] Opposed [0] Abstained [1]

Action: Motion passed

Motion #3: Motion to approve earmarks as a slate – Anthony Leonardo

Second: Steven Titan

Action: Motion retracted

Adam Fane arrives.

Motion #4: Motion to approve earmarks as a slate with the stipulation that any items that cannot be purchased under the guidelines of the CUNY fiscal accountability handbook be removed – Anthony Leonardo

Second: Jean-Marie Col

Vote: Favor [6] Opposed [0] Abstained [1]

Action: Motion passed

Discussion: Certain items requested in the earmark budget documents, such as refrigerators, are considered “personal items” according to CUNY’s fiscal accountability handbook. The Student Activities Association Business Office cannot purchase personal items with SAA funds.

Motion #5: Motion to approve slate of earmark budgets – Ellen Hartigan

Second: Fidel Osorio

Vote: Favor [6] Opposed [0] Abstained [1]

Action: Motion passed

Motion #6: Motion to approve 45 student club budgets as a slate – Fidel Osorio

Second: Adam Fane

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #7: Motion to slate of 45 student club budgets – Ellen Hartigan

Second: Steven Titan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #8: Motion to approve Essential Services budgets as a slate with the stipulation that any items that cannot be purchased under the guidelines of the CUNY fiscal accountability handbook be removed – Ellen Hartigan

Second: Adam Fane

Vote: Favor [6] Opposed [1] Abstained [0]

Action: Motion passed

Discussion: One of the Essential Services budgets requested a refrigerator, which is considered a “personal item” according to CUNY’s fiscal accountability handbook. The Student Activities Association Business Office cannot purchase personal items with SAA funds.

Motion .9#: Motion to approve slate of Essential Services budget – Ellen Hartigan

Second: Adam Fane

Vote: Favor [6] Opposed [1] Abstained [0]

Action: Motion passed

Motion #10: Motion to approve an interim business manager position of the Student Activities Association Business Office at \$61,394.00 per annum – Steven Titan

Second: Jean-Marie Col

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Student Activities Association Chief Financial and Administrative Officer, Vivian Febus-Cabrera, is stepping down from her position. Lisa-Marie Williams is being appointed the Interim Business Manager.

Meeting adjourned at 1:59PM.

Approval:

Musarrat Lamia, Chair, Budget Committee

A handwritten signature in blue ink, appearing to read "M. Lamia", is written over a horizontal line.

Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – Date:

Presiding Chair: Ellen Hartigan, Interim Vice President of Student Affairs

Presiding SAA Secretary: Michael Martinez-Sachs, Assistant Vice President and Dean of Students

Recording Secretary: Rachel Brown

Members Present: Steven Titan, Senior Vice President, Finance and Administration
Musarrat Lamia, President, Student Government
Fidel Osorio, Vice President, Student Government
Adam Fane, Treasurer, Student Government
Anthony Leonardo, Secretary, Student Government
Sari Mendoza, Junior Representative, Student Council
Toy-Fung Tung, Faculty Member
Jean-Marie Col, Faculty Member

Guests/Non-voting Members Present: Ingrid Cabanilla, Stephanie DiBrienza, Sulema Ebrahim, Mark Flower, Makeda Jordan, Jon Salamak, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 2:00PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items with the change, adding approval of interim business manager of the Student Activities Association as item D – Steven Titan

Second: Toy-Fung Tung

Vote: Favor [10] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve August 28, 2019 meeting minutes– Musarrat Lamia

Second: Michael Martinez-Sachs

Vote: Favor [9] Opposed [0] Abstained [1]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Michael Martinez-Sachs

Second: Toy-Fung Tung

Vote: Favor [10] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve Lisa-Marie Williams as Interim Business Manager of the Student Activities Association Business Office, effective [date redacted] – Michael Martinez-Sachs

Second: Jean-Marie Col

Vote: Favor [10] Opposed [0] Abstained [0]

Action: Motion passed

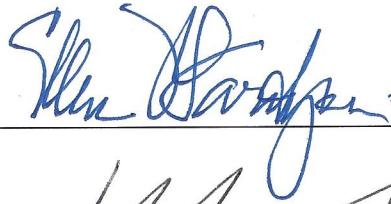
Discussion: The Student Activities Association Chief Financial and Administrative Officer, Vivian Febus-Cabrera, is stepping down from her position. Lisa-Marie Williams is being appointed the

Interim Business Manager. The Board approved her appointment as Interim Business Manager for a specific date, but the appointment date approved in the meeting is being redacted from the minutes. The resolution is approved, but the appointment date cannot be announced until Chief Financial and Administrative Officer Febus-Cabrera announces her official departure date.

Meeting adjourned at 2:12PM.

Approval:

I.V.P. Ellen Hartigan, Chair, Board of Directors



Michael Martinez-Sachs, Secretary, Board of Directors

