

Dominic Stellini

Assistant Vice President of Student Affairs & Dean of Students

Division of Enrollment Management & Student Affairs

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Student Activities Association

Budget Committee / Board of Directors Meeting

Monday, August 25, 2025 at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

Chairperson Jamella Richmond, President, Student Council
Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Zephan Patterson, Vice President, Student Council
Zain Chaudhry, Secretary, Student Council
In-Deria Barrows, Treasurer, Student Council
Halla Albukhaiti, Senior Representative, Student Council
Vacant, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from May 15, 2025
- c. Approval of Essential Services budgets

Essential Services	Budget
United Nations Student Organization	20,977.63
Theatrical Players	12,739.00
Sentinel	18,992.96
Total	52,709.59

- d. Approval of Earmarks

Earmark	Budget
Athletics	585,862.96
Campus Activity Board	52,550.00
Counseling Services Center	41,350.00

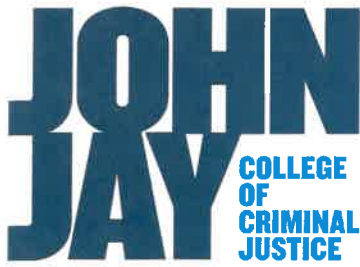
LGBTQ+	29,520.00
Orientation	118,850.00
Recreation	274,619.17
Student Council	302,050.00
Total	1,404,802.13

- e. Approval of Committee on Commencement Activities reallocation request for contractals,
\$95,000.00
- f. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Dominic Stellini, Assistant Vice President and Dean of Students Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Jamella Richmond, President, Student Council Zephan Patterson, Vice President, Student Council In-Deria Barrows, Treasurer, Student Council Zain Chaudhry, Secretary, Student Council Halla Albukhaiti, Senior Representative, Student Council Tasnim Nobah, Junior Representative, Student Council Kamaya Benjamin, Student Alternate Angelina Guifarro, Student Alternate Chernice Miller, Faculty Member Toy-fung Tung, Faculty Member Sharon Gandarilla-Javier, Alternate Faculty Member Sadie Huang, Alternate Faculty Member Vacant, Alternate Faculty Member Vacant, Independent Member Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from May 15, 2025
- c. Acceptance of the Budget Committee Report
- d. New business



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Student Activities Association Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes – DATE: 8/25/2025, 1:40PM, L.65.08NB

Presiding Chair: Jamella Richmond, President, Student Council

Recording Secretary: Rachel Brown

Members

Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Zephan Patterson, Vice President, Student Council
Zain Chaudhry, Secretary, Student Council
In-Deria Barrows, Treasurer, Student Council
Toy-fung Tung, Faculty

Guests/Non-voting Members Present: Lisa-Marie Williams, Dominic Stellini, Chris An, Klaudia Gajewicz, Michael Lee, Brandon Fieland, Mariely Morel, Sadie Huang, Sharon Gandarilla-Javier, Sengkathirkumaran Kalamohan, Angelina Guifarro

Order: SAA Budget Committee Meeting was called to order at 1:44PM by Jamella Richmond. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items with corrections to the United Nations Student Association (UNSA) and Yearbook requests – In-Deria Barrows

Second: Toy-fung Tung

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The UNSA is an earmark, not an essential service. Item E on the agenda is the Yearbook budget request, not the Committee on Commencement activities. The Yearbook is an essential service, not an earmark. The Yearbook budget amount should be \$104,450, not \$95,000.

Motion #2: Motion to approve previous meeting minutes from May 14, 2025 – Zephan Patterson

Second: Zain Chaudhry

Vote: Favor [5] Opposed [0] Abstained [1]

Action: Motion passed

Motion #3: Motion to approve Essential Services as a slate with corrections from Motion 1 -- Toy-Fung Tung

Second: In-Deria Barrows

Vote: Favor [5] Opposed [0] Abstained [1]

Action: Motion passed

Discussion: The UNSA request is not included in this slate. The Yearbook request is included in this slate. The correct slate is Yearbook, Theatrical Players, and Sentinal.

Motion #4: Motion to approve slate of Essential Services totaling \$136,181.96 – In-Deria Barrows

Second: Mark Flower

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #5: Motion put forward to approve the earmark requests individually – In-Deria Barrows

Seconded: Toy-fung Tung

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #6: Motion to approve Athletics budget with the amendment that the amount approved is aligned with the May 2025 approved amount, \$267,491.42: -- Daniel Matos

Second: Zephan Patterson

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Interim Athletics director presents budget request. The request is \$300k more than Board approved in May 2025. Majority of the overage is a refund of appropriation and should not be included in the request. With the refund of appropriate removed from the budget request, the request is still about \$5,000 over what was approved in May 2025.

The overage is due to changes in the way the Athletics coaches are paid. Coaches are classified as part-time College Assistants so they get half of their salaries through tax levy and insurance benefits through the DC-37 bargaining agreement. The other half of their salaries are paid by SAA. As a result, the coaches still work full time and receive a full-time staff members' salary with benefits.

Motion #7: Motion to approve the Campus Activity Board budget of \$52,550.00 -- In-Deria Barrows

Second: Mark Flower

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #8: Motion to approve the Counseling Services Center budget of \$41,350.00 – Daniel Matos

Second: Zephan Patterson

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #9: Motion to approve the LGBTQ+ Center budget of \$29,520.00; In-Deria Barrows

Second: Zain Chaudhry

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #10: Motion to approve Orientation budget of 118,850.00 -- In-Deria Barrows

Second: Zain Chaudhry

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #11: Motion to approve Recreation Budget with the amendment that the amount approved is aligned with the May 2025 approved amount, \$210,000 – Daniel Matos

Second: Zephon Patterson

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The request is about \$64,000 over the amount approved in May 2025. The committee discussed concerns about the full time staff member position being funded solely by SAA funds. The staff member hired isn't eligible to be on tax levy because they don't have a college degree.

Motion #12: Motion to approve Student Council budget of \$302,050.00: In-Deria Barrows

Second: Zephon Patterson

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Meeting adjourned at 2:27pm

Jamella Richmond, Chair, Budget Committee

A handwritten signature in dark ink, appearing to be 'Jamella', written over a horizontal line.

Student Activities Association Budget Committee/Board of Directors Meeting

SAA Board of Directors Minutes – Date: 8/25/2025

Presiding Chair: Daniel Matos

Presiding SAA Secretary: Dominic Stellini

Recording Secretary: Rachel Brown

Members Present:

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Jamella Richmond, President, Student Council
Zephan Patterson, Vice President, Student Council
In-Deria Barrows, Treasurer, Student Council
Zain Chaudhry, Secretary, Student Council
Angelina Guifarro, Student Alternate
Chernice Miller, Faculty Member
Toy-fung Tung, Faculty Member
Sharon Gandarilla-Javier, Alternate Faculty Member
Sadie Huang, Alternate Faculty Member

Guests/Non-voting Members Present: Lisa-Marie Williams, Chris An, Klaudia Gajewicz, Michael Lee, Brandon Fieland, Mariely Morel, Sengkathirkumaran Kalamohan

Order: SAA Board of Directors Meeting was called to order at 2:28pm. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items -- Dominic Stellini

Second: Sadie Huang

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve May 14, 2025 meeting minutes -- Jamella Richmond

Second: Sharon Gandarilla-Javier

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report -- In-Deria Barrows

Second: Dominic Stellini

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Meeting adjourned at 2:33pm

Approval:

Interim V.P. Daniel Matos, Chair, Board of Directors

Dominic Stellini, Secretary, Board of Directors

The image shows two handwritten signatures in blue ink. The top signature is more complex and stylized, while the bottom signature is simpler and more cursive. Both signatures are written over horizontal lines, likely representing the names of the individuals mentioned in the text above.