

**Dominic Stellini**

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**Student Activities Association**

**Budget Committee / Board of Directors Meeting Thursday**

**10/16/2025, at 1:40PM, L.65.08NB**

**BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)**

Chairperson	Jamella Richmond, President, Student Council Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Zephany Patterson, Vice President, Student Council Zain Chaudhry, Secretary, Student Council In-Deria Barrows, Treasurer, Student Council Halla Albukhaiti, Senior Representative, Student Council Toy Fung Tung, Faculty
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- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from August 25, 2025
- c. Approval of Earmarks

Health Services	\$113,825.00
Center for Student Involvement and Leadership (CSIL)	\$132,094.70
Quality of Life	\$50,395
Urban Male Initiative (UMI)	\$ 51,615
Women's Leadership Collective	\$ 29,271
<b>Total</b>	<b>377,200.70</b>

- d. Approval of Audit Committee Report – Helen Cedeno (attachments: JJ Association Draft FS 2025 & SAA FS Presentation 2025)
- e. Approval of SAA FY25 Surplus Commitments (attachment: FY 25 Surplus Commitment)
- f. Approval of the 2025-2026 Student Council Sponsored Scholarship
- g. New Business

## **BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)**

Chairperson	Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students
	Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
	Jamella Richmond, President, Student Council
	Zephan Patterson, Vice President, Student Council
	In-Deria Barrows, Treasurer, Student Council
	Zain Chaudhry, Secretary, Student Council
	Halla Albukhaiti, Senior Representative, Student Council
	Tasnim Nobah, Junior Representative, Student Council
	Kamaya Benjamin, Student Alternate
	Angelina Guifarro, Student Alternate
	Chernice Miller, Faculty Member
	Toy-fung Tung, Faculty Member
	Sharon Gandarilla-Javier, Alternate Faculty Member
	Sadie Huang, Alternate Faculty Member
	Vacant, Alternate Faculty Member
	Vacant, Independent Member
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from August 25, 2025
- c. Acceptance of the Budget Committee Report
- d. New business

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**Student Activities Association****Budget Committee/Board of Directors Meeting****SAA Budget Committee Minutes Thursday, October 16, 2025, 1:40PM, L.65.08NB****Presiding Chair:** Jamella Richmond, President, Student Council**Recording Secretary:** Rachel Brown**Members**

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration  
Zephan Patterson, Vice President, Student Council  
Zain Chaudhry, Secretary, Student Council  
In-Deria Barrows, Treasurer, Student Council  
Halla Albukhaiti, Senior Representative, Student Council  
Toy-Fung Tung, Faculty

**Guests/Non-voting Members Present:** Daniel Matos, Dominic Stellini, Helen Cedeno, Brandon Feinland, Lisa-Marie Williams, Rima Douglas, Iris Martinez, Michael Lee, Malaine Clarke, Sadie Huang, Sharon Gendarilla-Javier**Order:** SAA Budget Committee Meeting was called to order at 1:47PM by Jamella Richmond. Quorum was achieved.**Motion #1:** Motion to approve Budget Committee Agenda items – Toy-Fung Tung**Second:** In-Deria Barrows**Vote:** Favor [6] Opposed [0] Abstained [0]**Action:** Motion passed**Motion #2:** Motion to approve 08/25/25 meeting minutes – Mark Flower**Second:** Zain Chaudhry**Vote:** Favor [6] Opposed [0] Abstained [0]**Action:** Motion passed**Motion #3:** Motion to approve Health Services 2025-26 budget of \$113,825.00 – In-Deria Barrows**Second:** Halla Albukhaiti**Vote:** Favor [6] Opposed [0] Abstained [0]**Action:** Motion passed

**Motion #4:** Motion to approve Center for Student Involvement and Leadership (CSIL) 2025-26 budget of \$132,094.70 – Zephan Patterson

**Second:** Zain Chaudhry

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #5:** Motion to approve Quality of Life 2025-26 budget of \$50,395 – In-Deria Barrows

**Second:** Zain Chaudhry

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** As in previous years, the stipends in this proposal are for students only.

**Motion #6:** Motion to approve Urban Male Initiative (UMI) 2025-26 budget of \$51,615 – Toy-Fung Tung

**Second:** Zain Chaudhry

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** As in previous years, the stipends in this proposal are for students only.

**Motion #7:** Motion to approve Womxn's Leadership Collective 2025-26 budget of \$29,271 – Zephan Patterson

**Second:** Zain Chaudhry

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** This is the earmark that in previous years went to the Women's Center for Gender Justice. The Womxn's Leadership Collective has a similar mandate as the Center and is located in L69NB. As in previous years, the stipends in this proposal are for students only.

**Motion #8:** Motion to approve Audit Committee Report – Mark Flower

**Second:** In-Deria Barrows

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The Audit Committee, consisting of one student member and two independent members, met on 8/25/25. They reviewed and approved the independent auditors' report of the Association's fiscal year 2025 activity. Since the auditors found no discrepancies, the Audit Committee recommends that the Board approve the report.

**Motion #9:** Motion to approve surplus commitments for Fiscal Year 2025 – Zain Chaudhry

**Second:** Halla Albukhaiti

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** There is approximately \$650,000 in surplus from fiscal year 2025. Some of these funds are already designated for expenses such as accident insurance, student ID cards, workers comp, music licensing, and encumbrance. The Board discussed the remaining funds and voted to use them for staffing (nurse practitioner, social media specialist); raises for Association staff members commensurate with the raises in the latest PSC-CUNY employment contract; student clubs, prioritizing those clubs who haven't yet received funds, are newly established, and/or the

Committee on Clubs has identified as under-funded; and for a one-time payment to Athletics for a coach's salary, which will be re-paid to the Association (see the minutes from the 8/25/25 meeting for more details).

There will be no calls for surplus proposals from student organizations and earmark entities in Fall 2025, as this motion uses most of the surplus. The Student Council and the Yearbook were hoping to submit proposals for surplus, which may happen in Spring 2026. The Board discussed taking money from un-used earmarks such as Radio for the Student Council and Yearbook.

**Motion #10:** Motion to approve Student Council scholarship continuity of funding with support from the John Jay Foundation and Auxiliary Fund – Halla Albukhaiti

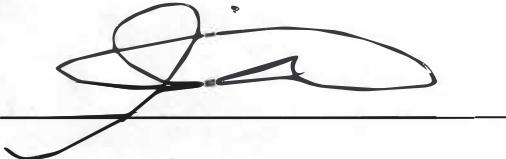
**Second:** Zain Chaudhry

**Action:** Motion tabled

**Discussion:** For several years, the Foundation has \$50,000 set aside for ten Student Council scholarships. The Board discussed a motion to fund the scholarships for five years, using funds from the Foundation and Auxiliary Corporation to replenish the funds when the initial \$50,000 has been distributed. The Board decided to table the motion until the Auxiliary Corporation has met to determine the feasibility of funding the scholarships.

**Meeting adjourned at 2:49PM**

Approval: Jamella Richmond, Chair, Budget Committee

A handwritten signature in black ink, appearing to read "Jamella Richmond", is written over a horizontal line. The signature is fluid and cursive, with a large, stylized 'J' at the beginning.

Student Activities Association

Budget Committee/Board of Directors Meeting

**SAA Board of Directors Minutes – 10/16/25**

**Presiding Chair:** Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students

**Recording Secretary:** Rachel Brown

**Members Present:**

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration  
Jamella Richmond, President, Student Council  
Zephan Patterson, Vice President, Student Council  
In-Deria Barrows, Treasurer, Student Council  
Zain Chaudhry, Secretary, Student Council  
Halla Albukhaiti, Senior Representative, Student Council  
Toy-fung Tung, Faculty Member

**Guests/Non-voting Members Present:** Daniel Matos, Helen Cedeno, Brandon Feinland, Lisa-Marie Williams, Rima Douglas, Iris Martinez, Michael Lee, Malaine Clarke, Sadie Huang, Sharon Gendarilla-Javier

**Order:** SAA Board of Directors Meeting was called to order at 2:49PM. Quorum was achieved.

**Motion #1:** Motion to approve Board of Directors Agenda items – In-Deria Barrows

**Second:** Jamella Richmond

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve 08/25/25 meeting minutes – Toy-fung Tung

**Second:** Mark Flower

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #3:** Motion to accept Budget Committee report – Zephan Patterson

**Second:** Toy-fung Tung

**Vote:** Favor [7] Opposed [0] Abstained [0]

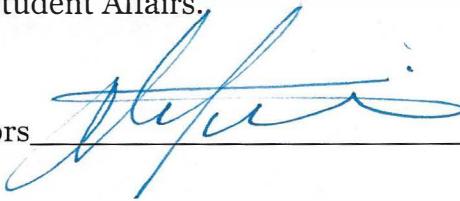
**Action:** Motion passed

**Discussion:** Under New Business, the Board discussed issues that the Student Council had with the Fruit Basket Initiative. The Fruit Basket initiative had attempted to collaborate with the Wellness Center to hand out fresh produce to students. The Wellness Center has programming to address food insecurity on campus, such as the food pantry and the free breakfast and lunch programs. With these commitments and a limited time frame for the

produce distribution, the Wellness Center was unable to devote time and staff to the collaboration. The Board discussed additional ways to increase the amount of programming for food insecurity on campus, including funds from a state assemblyperson and Association funds from the Vice President of Enrollment Management and Student Affairs.

**Meeting adjourned at 3:03PM**

Approval: Dominic Stellini, Acting Chair, Board of Directors

A handwritten signature in blue ink, appearing to read "Dominic Stellini".