

Dominic Stellini

Assistant Vice President of Student Affairs & Dean of Students

Division of Enrollment Management & Student Affairs

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Student Activities Association

Budget Committee / Board of Directors Meeting Thursday

10/16/2025, at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

Chairperson Jamella Richmond, President, Student Council
Daniel Matos, Interim Vice President of Enrollment Management
& Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and
Administration
Zephan Patterson, Vice President, Student Council
Zain Chaudhry, Secretary, Student Council
In-Deria Barrows, Treasurer, Student Council
Halla Albukhaiti, Senior Representative, Student Council
Toy Fung Tung, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from August 25, 2025
- c. Approval of Earmarks

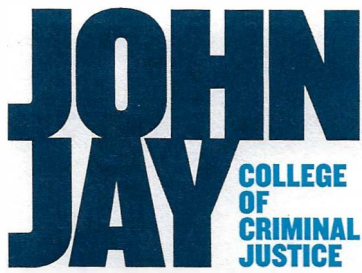
Health Services	\$113,825.00
Center for Student Involvement and Leadership (CSIL)	\$132,094.70
Quality of Life	\$50,395
Urban Male Initiative (UMI)	\$ 51,615
Women's Leadership Collective	\$ 29,271
Total	377,200.70

- d. Approval of Audit Committee Report – Helen Cedeno (attachments: JJ Association Draft FS 2025 & SAA FS Presentation 2025)
- e. Approval of SAA FY25 Surplus Commitments (attachment: FY 25 Surplus Commitment)
- f. Approval of the 2025-2026 Student Council Sponsored Scholarship
- g. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Jamella Richmond, President, Student Council Zephan Patterson, Vice President, Student Council In-Deria Barrows, Treasurer, Student Council Zain Chaudhry, Secretary, Student Council Halla Albukhaiti, Senior Representative, Student Council Tasnim Nobah, Junior Representative, Student Council Kamaya Benjamin, Student Alternate Angelina Guifarro, Student Alternate Chernice Miller, Faculty Member Toy-fung Tung, Faculty Member Sharon Gandarilla-Javier, Alternate Faculty Member Sadie Huang, Alternate Faculty Member Vacant, Alternate Faculty Member Vacant, Independent Member Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from August 25, 2025
- c. Acceptance of the Budget Committee Report
- d. New business



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Student Activities Association

Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes Thursday, October 16, 2025, 1:40PM, L.65.08NB

Presiding Chair: Jamella Richmond, President, Student Council

Recording Secretary: Rachel Brown

Members

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration

Zephan Patterson, Vice President, Student Council

Zain Chaudhry, Secretary, Student Council

In-Deria Barrows, Treasurer, Student Council

Halla Albukhaiti, Senior Representative, Student Council

Toy-Fung Tung, Faculty

Guests/Non-voting Members Present: Daniel Matos, Dominic Stellini, Helen Cedeno, Brandon Feinland, Lisa-Marie Williams, Rima Douglas, Iris Martinez, Michael Lee, Malaine Clarke, Sadie Huang, Sharon Gandarilla-Javier

Order: SAA Budget Committee Meeting was called to order at 1:47PM by Jamella Richmond. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Toy-Fung Tung

Second: In-Deria Barrows

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve 08/25/25 meeting minutes– Mark Flower

Second: Zain Chaudhry

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to approve Health Services 2025-26 budget of \$113,825.00 – In-Deria Barrows

Second: Halla Albukhaiti

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve Center for Student Involvement and Leadership (CSIL) 2025-26 budget of \$132,094.70 – Zephan Patterson

Second: Zain Chaudhry

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #5: Motion to approve Quality of Life 2025-26 budget of \$50,395– In-Deria Barrows

Second: Zain Chaudhry

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: As in previous years, the stipends in this proposal are for students only.

Motion #6: Motion to approve Urban Male Initiative (UMI) 2025-26 budget of \$51,615 – Toy-Fung Tung

Second: Zain Chaudhry

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: As in previous years, the stipends in this proposal are for students only.

Motion #7: Motion to approve Womxn's Leadership Collective 2025-26 budget of \$29,271 – Zephan Patterson

Second: Zain Chaudhry

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: This is the earmark that in previous years went to the Women's Center for Gender Justice. The Womxn's Leadership Collective has a similar mandate as the Center and is located in L69NB. As in previous years, the stipends in this proposal are for students only.

Motion #8: Motion to approve Audit Committee Report – Mark Flower

Second: In-Deria Barrows

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Audit Committee, consisting of one student member and two independent members, met on 8/25/25. They reviewed and approved the independent auditors' report of the Association's fiscal year 2025 activity. Since the auditors found no discrepancies, the Audit Committee recommends that the Board approve the report.

Motion #9: Motion to approve surplus commitments for Fiscal Year 2025 – Zain Chaudhry

Second: Halla Albukhaiti

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: There is approximately \$650,000 in surplus from fiscal year 2025. Some of these funds are already designated for expenses such as accident insurance, student ID cards, workers comp, music licensing, and encumbrance. The Board discussed the remaining funds and voted to use them for staffing (nurse practitioner, social media specialist); raises for Association staff members commensurate with the raises in the latest PSC-CUNY employment contract; student clubs, prioritizing those clubs who haven't yet received funds, are newly established, and/or the

Committee on Clubs has identified as under-funded; and for a one-time payment to Athletics for a coach's salary, which will be re-paid to the Association (see the minutes from the 8/25/25 meeting for more details).

There will be no calls for surplus proposals from student organizations and earmark entities in Fall 2025, as this motion uses most of the surplus. The Student Council and the Yearbook were hoping to submit proposals for surplus, which may happen in Spring 2026. The Board discussed taking money from un-used earmarks such as Radio for the Student Council and Yearbook.

Motion #10: Motion to approve Student Council scholarship continuity of funding with support from the John Jay Foundation and Auxiliary Fund – Halla Albukhaiti

Second: Zain Chaudhry

Action: Motion tabled

Discussion: For several years, the Foundation has \$50,000 set aside for ten Student Council scholarships. The Board discussed a motion to fund the scholarships for five years, using funds from the Foundation and Auxiliary Corporation to replenish the funds when the initial \$50,000 has been distributed. The Board decided to table the motion until the Auxiliary Corporation has met to determine the feasibility of funding the scholarships.

Meeting adjourned at 2:49PM

Approval: Jamella Richmond, Chair, Budget Committee

A handwritten signature in black ink, appearing to read 'Jamella Richmond', is written over a horizontal line. The signature is stylized with loops and a long horizontal stroke at the end.

Student Activities Association

Budget Committee/Board of Directors Meeting

SAA Board of Directors Minutes – 10/16/25

Presiding Chair: Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students

Recording Secretary: Rachel Brown

Members Present:

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration

Jamella Richmond, President, Student Council

Zephan Patterson, Vice President, Student Council

In-Deria Barrows, Treasurer, Student Council

Zain Chaudhry, Secretary, Student Council

Halla Albukhaiti, Senior Representative, Student Council

Toy-fung Tung, Faculty Member

Guests/Non-voting Members Present: Daniel Matos, Helen Cedenno, Brandon Feinland, Lisa-Marie Williams, Rima Douglas, Iris Martinez, Michael Lee, Malaine Clarke, Sadie Huang, Sharon Gandarilla-Javier

Order: SAA Board of Directors Meeting was called to order at 2:49PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – In-Deria Barrows

Second: Jamella Richmond

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve 08/25/25 meeting minutes– Toy-fung Tung

Second: Mark Flower

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Zephan Patterson

Second: Toy-fung Tung

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Under New Business, the Board discussed issues that the Student Council had with the Fruit Basket Initiative. The Fruit Basket initiative had attempted to collaborate with the Wellness Center to hand out fresh produce to students. The Wellness Center has programming to address food insecurity on campus, such as the food pantry and the free breakfast and lunch programs. With these commitments and a limited time frame for the

produce distribution, the Wellness Center was unable to devote time and staff to the collaboration. The Board discussed additional ways to increase the amount of programming for food insecurity on campus, including funds from a state assemblyperson and Association funds from the Vice President of Enrollment Management and Student Affairs.

Meeting adjourned at 3:03PM

Approval: Dominic Stellini, Acting Chair, Board of Directors

