

Academic Affairs Updates ***October 9, 2020 through October 23, 2020***

Here are a few updates on what is happening in Academic Affairs.

Office of the Provost Matters

Here is a link to the resource page that explores alternative student assessment strategies: <https://www.cuny.edu/academics/faculty-affairs/funding-opportunities/alternative-forms-of-student-assessment/>. Thank you to University Associate Dean Annemarie Nicols-Grinenko for her help curating this page.

Faculty Matters

- **Free flu shots** for members of the JJ community - **Tues, Oct 27th, 10am-3pm, North Hall** (445 W59th St; see flier). For an **appointment** (required), please contact NYS Assemblymember Linda B. Rosenthal (MarchWithLinda@gmail.com, 212-873-6368) or NYS Senator Brad Hoylman (hoylman@nysenate.gov, 212-633-8052).
- **October 29-30, 2020**: The online **2020 CUE Conference/CUNY OER Showcase** with the theme “OER to Open Pedagogy: Teaching and Learning Empowered.” The conference seeks to highlight transformative work to revolutionize undergraduate education teaching and learning. There will be opening and closing keynotes by [Rajiv Jhangiani](#) and [Robin DeRosa](#). Faculty, staff, and students working on OER and/or Open Pedagogy projects, practices, or infrastructure are encouraged to attend. Register at: <https://www.eventbrite.com/e/2020-cue-conference-and-cuny-oer-showcase-2-day-online-event-registration-12372883327>
- **Faculty Conversations @ JJ** - next date is **Fri, Nov 6th, 1:45-2:45pm**. Topic: Female-identifying Faculty Roundtable Discussion. Please join us in conversation, meet new colleagues and build community. Zoom meeting ID: 952 5019 0909; Passcode: 602827.
- **NEW ADDITION: Female-Identifying Faculty Open Forum: Covid and Your Career**
The pandemic has exacerbated systemic inequities in the U.S., and the impact disproportionately falls on women, particularly women of color. Female-identifying faculty are invited to join an open forum on **Friday, November 13 at 1:40 pm** to talk about the new challenges they are facing during this crisis, and ideas to move John Jay into the future in a way that supports all faculty’s needs. To join the conversation, register at: <https://us02web.zoom.us/meeting/register/tZ0tceGgpjwvEtN4Mx12VlxYqD2mYddfNadW>.
- **COACHE Survey draft recommendations** have been posted on the John Jay website: *Inside John Jay* --> *Resource Center* --> *SURVEYS* - with a link to submit feedback (deadline **Nov 15**).

- **Proctoring software update:** CUNY will NOT be acquiring a license for ProctorTrack proctoring software this semester, due to their security issues. CUNY will continue working on possibilities with campuses for the future, but recommends alternative methods for assessment of distance learning in the interim whenever possible (e.g., papers, presentations, annotations, e-portfolios, take-home exams). See resource page: <https://www.cuny.edu/academics/faculty-affairs/funding-opportunities/alternative-forms-of-student-assessment/>.
- **Online teaching observations:** This week, CUNY hosted a virtual panel discussion on Online Teaching Observations. Event slides will be posted on the section of the [Academic Continuity Site addressing online teaching observations](#) (they were emailed as well). Although we made tools available for this semester, we invite faculty to participate in a short-term work group to collaboratively plan John Jay's approach to online teaching observations going forward. If interested in participating, please email Angela Crossman (acrossman@jjay.cuny.edu) by **October 31st**.
- Next week: **CUNY COVID-19 Pandemic Response Faculty Survey** will launch, part of CUNY's efforts to gather information from students and faculty about their academic and personal experiences during the pandemic and remote instruction and will inform CUNY's plans to support faculty as we prepare for the spring 2021 term. Conducted in partnership with a national research organization, Ithaka S+R, the survey includes questions on faculty teaching practices and research and as well as institutional communications and support over the past few months. *Personalized survey invitations and links will be sent to all active full-time faculty and the majority of contingent instructors teaching this term.* If you have any questions or concerns, please contact Sarah Truelsch in the CUNY Office of Institutional Research and Assessment at Sarah.Truelsch@cuny.edu.

Institutional Effectiveness Matters

- **WHAT IS AN INCLUSIVE CURRICULUM? PODCAST:** Listen to Professors Gutiérrez (LLS), Mazzula (PSY), and Moffett-Bateau (POL) discuss with Associate Provosts Byrne and Pease what an inclusive curriculum and pedagogy could be at John Jay. <https://anchor.fm/allison-pease>
- **DOES:** Digital Humanities Workshop on using *SLACK* to enhance humanities teaching - open to all faculty. Thursday October 29 2:00-2:45. Webinar Registration Link: https://us02web.zoom.us/webinar/register/WN_5gQNUgmARlq5Rwn-pLOAgg
- **TLC - WRITING:** Don't Panic at the Deluge: Responding to Student Writing Using Digital Tools, Thursday, October 29, 1:40-2:50. Registration [Link](#)
- **TLC - ACCESSIBILITY:** The TLC has a new resource page for Accessible Teaching, with CUNY policies, tips for making courses accessible, and tech accessibility resources.

Graduate Studies Matters

No update this week

Undergraduate Studies Matters

No update this week

Research Matters

- Congratulations to our FY2020 National Institute of Justice (NIJ) grant recipients: Professor Joshua Freilich's work on youth violent offenders, Ph.D. Student Leevia Dillon's work on risk

factors across U.S.-based extremists, Professor Kevin Wolff's work on juvenile recidivism, and Professor Meredith Dank's work on labor trafficking in the United States were all funded in this latest round of awards.

- The Racial Justice Dialogues series will continue on **Wednesday, October 28 during Community Hour** with a follow-up workshop to Oct. 14's panel on health, mental health and trauma-informed pedagogy. The event is an opportunity for John Jay community members to come together and discuss these issues in more depth, share experiences, and learn tools to help tackle systemic issues on our own campus and make our teaching and learning more equitable. Register using your JJC email at <https://us02web.zoom.us/meeting/register/tZYuf-ugqTMIHt3669TLudJRk1T03-7k4PXY>.

Professional Studies Matters

No update this week

Operations Matters

- **General:** The University has established a Vacancy Review Board which must now review all full time vacancies and personnel actions including Research Foundation appointments. No actions may move forward without this committee's approval.
- **Full Time Faculty:** The eWorkload application has been updated and is available for use. Please log in to review and edit your reports. Faculty need to submit their reports for chair review by [October 30th](#). Chairs must complete their subsequent review by [December 2nd](#). The Fall 2020 Multiple Position Forms are [due by October 30th](#).
- **Adjuncts:** Please make sure that all Fall 2020 appointments, revisions and cancellations have been processed. The hourly rates have been updated to reflect the 11/15/20 rates and we have started processing the Winter intercession EHRAFs. We are also ready to begin the Spring 2021 reappointment process shortly since the notifications are [due by December 15th](#).
- **kHourly Personnel:** The University is authorizing hourly administrative appointments on a month-to-month basis until we have an approved budget in place. All reappointments and non-reappointment letters have been issued for the month of October (max: 88 hours) so employees should check their college email accounts for their notifications. EHRAFs for reappointments and new appoint for October are currently being approved. Information on the November hour limits is expected next week.
- **OTPS:**
 - **Tax Levy-** We have received a very small emergency allocation from CUNY so preliminary allocations are in place in CUNYfirst. We are also exploring centralized support for most departments to help issue requisitions in CUNYfirst.
 - **Aux Corp-** The activity that generates the revenue to support Auxiliary Corporation allocations (food services, rentals, etc.) has been at a standstill due to COVID-19. Please do not plan on receiving an allocation this fiscal year.
 - **Space-** Please contact us with any updated information on office assignments for your full time faculty and staff.
 - **Travel-** All domestic and international travel has been suspended until further notice. More information on travel is available at <https://www.cuny.edu/coronavirus/#academic-travel>.

