

Dear Faculty,

First, thank you in advance for all your hard work and patience during this transitional period.

I want to provide some additional guidance and clarification to the policies outlined in the messages from Chancellor Matos and President Mason.

1. Since the Chancellor has declared an instructional recess until March 19th, faculty cannot require students to do classwork until March 18th (except in classes that have been fully online or hybrid from the start of the semester).
2. Faculty should use the instructional recess to adapt their courses to a remote-learning format. Resources for doing so [can be found on this page](#).
3. Every course MUST be adapted to a remote-learning format; students cannot be required to visit campus. Any faculty with concerns about adapting their courses should consult with their department chairs.
4. The semester will end on May 22, as originally scheduled.

As the campus remains open, faculty wishing to come to campus may do so, and they can continue to work in their labs. At the present time, student work in campus labs should not continue at least through March 18 - next week we will update whether students can join after 3/18.

Sincerely,

Yi Li
Provost