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Hi, Colleagues,

I write today with some brief updates on the quickly changing academic landscape. I am sure you are frustrated that just as classes have started you have to stop, but the Chancellor is doing this for a good reason, and the students will be better prepared to engage with you next week.

Here are new developments from CUNY you need to know:

1. **Tenure Clock Extension:** Going forward, faculty on the tenure track who subsequently want to request a tenure clock extension based on the circumstances of Spring 2020 must so apply by February 1 in the year immediately preceding their tenure review. Faculty wanting to apply for a tenure clock extension should follow the procedures normally followed at their college for requesting these extensions to tenure review; their request will be subject to fact-specific review, in accordance with past University practice.

2. **Reappointments:** During this period of telecommuting, any notices required to be provided to faculty and staff, including those pursuant to Article 10 of the PSC-CUNY collective bargaining agreement regarding notification of appointment/non-reappointment for faculty and staff and Article 13 regarding HEOs, should be sent, at a minimum, to an employee's CUNY email address. If there is no CUNY email address on file, whatever email is on file should be used.

3. **Recalibration Period for Educational Equity:** There will be no classes from Friday, March 27 - Wednesday, April 1. Classes resume on Thursday, April 2. There should be no instruction during this period and students should not be asked to turn in work. All faculty should take this opportunity to further refine their distance learning practices, and for those

who have been teaching synchronous courses, consider ways to reduce your synchronous time with students to assign more asynchronous learning.

4. Original Fully Online and Hybrid Courses, GC Courses: Classes that started spring as fully online can continue on their current schedule. Classes that started as hybrid courses should be treated like all other distance learning courses and pause (because students in those courses may have been using campus computing resources that are no longer accessible).

5. Increase Use of Asynchronous Learning: DOES is prepared to help you with a series of sessions next Monday, Tuesday, and Wednesday on "Asynchronous Learning on Blackboard" to be run 10-11 am, 1-2 pm, and 4:30-5:30 pm. DOES will send out an announcement with ZOOM links for these sessions later today.

These are turbulent times. I will keep you updated on any further changes.

Sincerely,

A rectangular box containing a handwritten signature in blue ink, which appears to be "Y. Q."

Your Provost