

Please Log into CUNYFirst → Click on **Self Service** → Click on **Personal Information** → Click on **Home and Mailing Address** → Click **Edit** to update address.

This screenshot shows the 'Self Service' menu on the left and the 'Personal Information' page on the right. A red arrow points to 'Self Service' in the menu, and another red arrow points to 'Home and Mailing Address' on the page.

Self Service

- Personal Information
 - Personal Information Summary
 - Home and Mailing Address
 - Phone Numbers
 - Email Addresses
 - Emergency Contacts
 - Marital Status
 - Name Change
 - Complete and Submit I-9 Form
 - Ethnic Groups
 - CUNY Alert Preferences
- Payroll and Compensation
- Benefits
- Learning and Development
- Recruiting Activities
- Review Transactions
- Customer Relations Management

Personal Information

Review and update your personal information.

- Personal Information Summary**
Review a summary of your personal information.
- Home and Mailing Address**
Review and update your home and mailing addresses.
- Phone Numbers**
Add or update phone numbers, or specify your primary phone number.
- Email Addresses**
Add or update your email addresses.
- Emergency Contacts**
Add or update your emergency contact information.
- Marital Status**
Update your marital status.
- Name Change**
Review or update your name information.
- Complete and Submit I-9 Form**
Complete and submit an electronic based I-9 Form.
- Ethnic Groups**
Add or update ethnic groups, or specify your primary ethnic group.
- CUNY Alert Preferences**
Update your CUNY Alert Preferences.

This screenshot shows the 'Home and Mailing Address' page. The 'Edit' button in the table is circled in red.

CUNYfirst
Your Integrated Resources & Service Tool

Home | Worklist | Add to Favorites | Sign out

Home and Mailing Address

██████████

Addresses					
Address Type	Status	As Of	Country	Address	
Home	Current	07/14/2014	USA	██████████	Edit

*Address Type: