

Undergraduate Bulletin

Public Administration

2012-2013

PUBLIC ADMINISTRATION (BACHELOR OF SCIENCE)

The major in Public Administration examines decision making, leadership and management in public agencies and nonprofit organizations. It introduces students to the field of public administration, including its scope, content, literature and relationship to other disciplines. This is accomplished through a curriculum that focuses on developing core competencies for new and mid-career public administration students

Credits required. 39-42

Prerequisites. In Part One, MAT 108 or 141 is a prerequisite for STA 250, in Part Two, PSY 221 is a prerequisite for PSY 336

Coordinator. Professor Maria D'Agostino, Department of Public Management (212.237.8068, mdagostino@jjay.cuny.edu)

Baccalaureate/Master's Program in Public Administration. Qualified undergraduate students may enter the Baccalaureate/Master's Program and thereby graduate with both a bachelor's and a master's degree in public administration. For additional information, please contact Professor Chitra Raghavan, Department of Psychology (212.237.8417, bamadirector@jjay.cuny.edu).

Additional information. Students who enroll for the first time at the College or changed to this major in September 2011 or thereafter must complete the major in the form presented here. Students who enrolled prior to that date may choose either the form shown here or the earlier version of the major. A copy of the earlier version may be obtained at the Office of Undergraduate Studies or at the Lloyd

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

George Sealy Library.

PART ONE. CORE COURSES

Required

PAD 240 Introduction to Public Administration
PAD 260 International Public Administration
PAD 314 Leadership, Supervision and Performance
PAD 318 Decisions in Crises
PAD 340 Planning and Policy Analysis
PAD 343 Administration of Financial Resources
PAD 346 Human Resource Administration

Methods and Skills

Required

PAD 241 Information in Public Management

Select one

STA 250 Principles and Methods of Statistics
ENG 235 Writing for Management, Business and Public Administration

Capstone Course

Select one

PAD 402 Seminar and Internship in Public Administration
PAD 404 Practicum in Public Administration
PAD 440 Problems in Public Administration
PAD 4XX Seminar in Critical Incident Analysis

Note: a course can only be used ONCE to satisfy a part of the major, i.e. PAD 402 or PAD 404 may satisfy either the concentration OR capstone requirements but not both.

PART TWO. CONCENTRATIONS

Subtotal: 9-12

Students are required to complete 9 credits for a concentration. If offered, students **MUST** complete one course with the PAD prefix within their chosen concentration, plus two related courses or a single, 6-credit internship course.

Students may complete one of these courses as part of any category:

Credits

Subtotal: 30-33

PAD 402 Seminar and Internship in Public Administration

PAD 404 Practicum in Public Administration

* If student completes PAD 402 as part of the concentration, they only need to complete one additional concentration course.

Category A. Human Resources Administration

This concentration prepares students to assume supervisory and administrative responsibilities involving personnel management.

ECO 280 Economics of Labor

PSY 336 Group Dynamics

PAD 3XX Issues in Human Resources

Category B. Managerial Investigation and Oversight

This concentration prepares students for professional careers associated with oversight of and by regulatory agencies, nonprofit organizations, oversight boards, municipal councils and state legislatures.

PSC 207 The Investigative Function

PAD 331 Fraud, Waste, Abuse and Corruption in Public Organizations

PAD 3XX Issues in Human Resources: Audits, Assessments and Investigations

Category C. International Public Administration

This concentration prepares students for managerial and supervisory roles in an international environment.

ECO 245 International Economics

PAD 358 Comparative Public Administration

PAD 3XX Public Administration and Globalization

Category D. Public Policy and Planning

This concentration prepares students for responsibilities involving policy analysis and planning in governmental and nonprofit organizations.

ECO 333 Sustainability: Preserving the Earth as Human Habitat

PAD 355 Public Policy Analysis

PAD 348 Justice Planning and Policy Analysis

PAD 400 Quantitative Problems in Public Administration

SOC 278 Political Sociology

Category E. Financial Management

This concentration prepares students for professional careers as budget analysts and auditors in governmental and nonprofit organizations.

ACC 250 Introduction to Accounting

ACC 251 Introduction to Managerial Accounting

ECO 265 Introduction to Public Sector Economics

Category F. Information Management and Communication

This concentration prepares students for roles specialized in the development, management and communication of information in the public and nonprofit sector.

MAT 277 Computers for Administrative Decision Making

MAT 279 Data Communications and the Internet

PAD 400 Quantitative Problems in Public Administration

Category G. Special Concentration

In consultation with a faculty member of the Department of Public Management, the student may formulate a concentration tailored to a discipline or field related to public administration. The concentration must include three courses, two of which must be in a single discipline.

Total: 39-42