

This agreement is between the Mentor, _____, and the Mentee, _____, and will last for the approximate time period of **10/01/2022** to **1/31/2023**. Mentor and Mentee met on ___/___/___ to discuss its contents.

1. Mentor and mentee will discuss and agree on the estimated number of hours/week that the mentee will spend in research-related activities under the Mentor’s supervision.
 - a. Agreed estimated number of hours per week: _____.
2. Both Mentor and Mentee agree to meet _____ per _____ and maintain communication between meetings via communication methods deemed appropriate by both parties.
3. Please detail below the **estimated** number of hours/week that the mentor and mentee have agreed to will be dedicated to performing mentored research under the mentor’s supervision:

Week #	Week	Estimated # of Hours
1	10/3-10/7	
2	10/10-10/14*	
3	10/17-10/21	
4	10/24-10/28	
5	10/31-11/4	
6	11/7-11/11	
7	11/14-11/18	
8	11/21-11/25*	
9	11/28-12/2	
10	12/5-12/9	
11	12/12-12/16***	
12	12/19-12/23*	
13	12/26-12/30*	
14	1/2-1/6	
15	1/9-1/13	
16	1/16-1/20*	
17	1/23-1/27	

* College closed one or more days to observe holidays. **PRISM Symposium week. *** Finals week.

Expectations of the Mentor/Mentee relationship:

The Mentor agrees to:

- Maintain communication and be available to aid and support as needed;
- Assist Mentee in identifying goals and projects that would be beneficial to him/her;
- Advise Mentee as to services at the institution that would benefit him/her;
- Be honest with the Mentee and give praise as well as constructive criticism; and
- Send articles and reading materials that would benefit the Mentee.

Other expectations:

The Mentee agrees to:

- Maintain communication with your mentor, and notify them of any PRISM deadlines ahead of time;
- Attend designated lab hours, lab meetings, and one-on-one meetings with the Mentor;
- Ask for assistance as the need arises;
- Complete tasks, both for your research project as well as PRISM assignments related to your research project, by the established deadlines; and
- Read all articles and materials sent by the Mentor.

Other expectations:

Other considerations:

- Discussions between the Mentor and the Mentee will be discreet unless otherwise discussed and agreed to by both parties. Both the Mentor and the Mentee agree to follow the guidelines of this agreement for the period specified and to make a good faith effort to resolve any issues that may arise.
- Mentee will discuss with their Mentor intention to present/publish/discuss their research findings at any venue before committing to participating.
- Mentors reserve the right to terminate this agreement, in cases in which the Mentee does not fulfill their responsibilities, as described above.
- Mentees reserve the right to join a different lab or research group if the Mentor does not fulfill their responsibilities, as described above.
- Mentor and Mentee agree to follow any lab safety regulations imposed by the EHS Director, Chemical Hygiene Officer and/or Public Safety Dept.
- PRISM reserves the right to dismiss any Mentor or Mentee from participating in URP for any behavior detrimental to or incompatible with the interest, harmony and welfare of the Program.

Description of the research activities planned for this period, indicate live vs. virtual
Other professional development activities planned for this period for the mentee

Failure to meet one or more of the above noted requirements will jeopardize your standing in PRISM, eligibility for future participation in PRISM, and/or may subject you to disciplinary action.

Funding Period: Fall 2021

By signing this student commitment, I agree that the Program/College/University has the right to enforce the standards and conduct described herein, in its sole judgment, and that it may impose restrictions, up to and including removal and termination from the Program, for violating these standards or for any behavior detrimental to or incompatible with the interest, harmony and welfare of the Program/College/University, the Activity or other participants.		
		Date:
Mentee Signature:		/ /
Mentor Signature:		/ /