

**JOHN
JAY** COLLEGE
OF
CRIMINAL
JUSTICE

**COLLEGE COUNCIL
AGENDA
& ATTACHMENTS**

WEDNESDAY, OCTOBER 11, 2017

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York
The College Council
Agenda

October 11, 2017
 1:40 p.m.
 9.64NB

- I. Adoption of the Agenda
- II. Minutes of the September 12, 2017 College Council (attachment A), **Pg. 2**
- III. Approval of the Members of the College Council Committees (attachment B), **Pg. 6**
 - Glenn Corbett was elected as a faculty alternate on the College Council, **Pg. 8**
 - Stephen Russell was elected as an at-large faculty member on the College Council, **Pg. 8**
 - Janice Carrington was elected as a Higher Education Officer representative on the College-Wide Assessment Committee, **Pg. 19**
- IV. Report from the Committee on Graduate Studies (attachment C) – Interim Dean of Graduate Studies, Avram Bornstein
 - Academic Policy Revision
 - C. Proposal to Designate 9 Credits as Minimum Credit Load for Full-Time Graduate Status, **Pg. 21**
- V. New Business
- VI. Administrative Announcements – Interim Provost Anne Lopes
- VII. Announcements from the Student Council – President Fatime Uruci
- VIII. Announcements from the Faculty Senate – President Warren (Ned) Benton
- IX. Announcements from the HEO Council – President Sandrine Dikambi

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York

MINUTES OF THE COLLEGE COUNCIL

Tuesday, September 12, 2017

The College Council held its first meeting of the 2017-2018 academic year on Tuesday, September 12, 2017. The meeting was called to order at 1:51 p.m. and the following members were present: Schevaletta (Chevy) Alford, Rael Almonte, Wanda Baldera, Andrea Balis, Andrew Bandini, Rosemary Barberet, Elton Beckett, Ellen Belcher, Warren (Ned) Benton, Avram Bornstein, Dara Byrne, Andrew Candia, Anthony Carpi, Brian Carvajal, James Cauthen, Helen Ceden, Katarzyna Celinska, Diana Chacon, Kinya Chandler, Lynette Cook-Francis, Dana Davies, Sven Dietrich, Sandrine Dikambi, Lisa Farrington, Jarrett Foster, Joel Freiser, Jonathan Gray, Jill Grose-Fifer, Vanessa Gutierrez, Maki Haberfeld, Bianca Hayles, Asia M. Johnson, Karen Kaplowitz, Erica King-Toler, Anru Lee, Johanna Lessinger, Anne Lopes, Vincent Maiorino, Isaac Xerxes Malki, Peter Mamei, Maria Jose Martinez, Aida Martinez-Gomez, Karol Mason, Mickey Melendez, Brian Montes, Steven Pacheco, Frank Pezzella, Belinda Rincon, Lauren Shapiro, Francis Sheehan, Nicholas Smith, Dante Tawfeeq, Steve Titan, Fatime Uruci, Hung-Lung Wei, Rebecca Weiss, Janet Winter, Melinda Yam, Guoqi Zhang

Absent: Andreina Avalos*, Jasmine Awad*, Michael Brownstein, Anila Duro*, Katie Gentile, Robert Garot*, Heath Grant, Veronica Hendrick, Maria Kiriakova, Louis Kontos, Yue Ma, Joseph Rebello, Charles Stone

*Alternates

I. Adoption of the Agenda

A motion was made to adopt the agenda. The motion was seconded and approved unanimously.

II. Election of Interim Secretary to the College Council

A motion was made to elect Alison Orlando as Interim Secretary to the College Council. The motion was seconded and approved unanimously.

III. Minutes of the May 15, 2017 College Council

A motion was made to adopt the minutes as presented. The motion was seconded and passed.

In Favor: 55

Oppose: 0

Abstentions: 1

IV. College Council Orientation

Interim Provost Anne Lopes presented a PowerPoint presentation.

V. Approval of the Members of the College Council Committees

A motion was made to approve the membership list with the following changes. The motion was seconded and approved unanimously.

College Council

- Joel Freiser is the at-large adjunct representative of the Faculty Senate.*
- Veronica Hendrick was nominated to serve as a faculty at-large member.*
- Artem Domashevskiy was removed as a faculty at large member.
- Vanessa Gutierrez was nominated to serve as a graduate student representative on the committee.

Executive Committee of the College Council*

- Ned Benton, Karen Kaplowitz, Francis Sheehan, Schevaletta (Chevy) Alford, Andrea Balis, Stephen Russell and Sven Dietrich were nominated to serve as full-time faculty on the committee.

Committee on Student Interests

- Ellen Belcher and Nicole Elias were nominated to serve as members of the faculty on the committee.*
- Leslie Rodriguez was nominated to serve as a student representative on the committee.

Faculty-Student Disciplinary Committee*

- Robert McCrie, Thurai Kugan, and Peggilee Wupperman were nominated to serve as the rotating chairs.
- Heath Grant, Liliana Soto-Fernandez and Jaime Cory were nominated to serve as faculty members on the panel.

Committee on Faculty Personnel

- Vanessa Gutierrez was nominated to serve as a student representative on the committee.

Budget and Planning Committee*

- Michael Brownstein replaces Francis Sheehan as the Vice President of the Faculty Senate.
- Karen Kaplowitz replaces Thomas Kucharski as the Chair of the Faculty Senate Fiscal Affairs Committee.
- Charles Stone replaces Karen Kaplowitz as the Vice Chair of the Faculty Senate Fiscal Affairs Committee.
- Karen Kaplowitz and Maki Haberfeld were nominated to serve as the Faculty Senate Representatives on the Strategic Planning Subcommittee.

Committee on Graduate Studies

- Tyresa Jackson was nominated to serve as the student representative on the committee.

Committee on Student Evaluation of the Faculty*

- Keith Markus, Aida Martinez-Gomez and Daniel Yaverbaum were nominated to serve as full-time faculty members on the committee.

*Provost Advisory Council**

- Michael Brownstein replaces Francis Sheehan as the Vice President of the Faculty Senate.

*Council of Undergraduate Program Coordinators**

- Applied Mathematics: Data Science and Cryptography should be added to the list. Samuel Graff is the coordinator.
- Brian Lawton is the coordinator for the Criminal Justice BA.
- The concentrations in Economics should be removed from the list.
- Silvia Mazzula replaces Angela Crossman as coordinator of Forensic Psychology.
- Isabel Martinez replaces Jose Luis Morin as coordinator of Latin American and Latina/o Studies.
- Veronica Michel and Monica Varsanyi replace Jean Carmalt and Michael Yarbrough as coordinators of Law and Society.
- Legal Studies should be removed from the list.
- Remove concentrations in Spanish. Aida Martinez-Gomez is the coordinator.
- Robert Garot is coordinator for the fall and Richard Ocejo is coordinator for the spring for Sociology.
- Ellen Belcher is coordinator for the fall and Karen Okamoto is coordinator for the spring for the Library
- Michael Pfeifer is the coordinator for Global History.

*Committee on Honors, Prizes and Awards **

- Vijay Sampath and Marta Concheiro-Guisan were nominated to serve as full-time faculty members on the committee.

*College-Wide Grade Appeals Committee **

- Toy-Fung Tung and Thurai Kugan were nominated to serve as tenured faculty members on the committee.

*College-Wide Assessment Committee**

- Lisette Delgado-Cruzata, Jennifer Rutledge, Maureen Richards, Lucia Velotti, and Dante Tawfeeq were nominated to serve as full-time faculty members on the committee.
- Kelly Greene was nominated to serve as a HEO Representative on the committee.

*Committee on Faculty Elections**

- Maria Kiriakova, Chelsea Binns, and Schevaletta (Chevy) Alford were nominated to serve as full-time faculty members on the committee

* Received prior to the meeting but not in time for printing of agenda.

VI. COACHE Status Report

Interim Provost Anne Lopes gave a status update on the “Provost’s Plan for Implementation of COACHE Working Group Recommendations.”

VII. Report from the Undergraduate Curriculum and Academic Standards Committee (attachments D1-D6)

A motion was made to adopt new courses marked D1-D4 as a slate. The motion was seconded and approved unanimously.

A motion was made to adopt new courses marked D1-D4:

- D1. AFR 1XX (145) Introduction to Community Justice
- D2. AFR 3XX (325) Research Methods in Human Services & Community Justice
- D3. ESA 3XX (360) Response to Large-Scale Disaster & Mass Casualty Incidents
- D4. PSC 3XX (337) Chinese Americans in Policing

The motion was seconded and approved unanimously.

A motion was made to adopt course revisions marked D5-D6 as a slate. The motion was seconded and approved unanimously.

A motion was made to adopt course revisions marked D5-D6:

- D5. ANT 325 Ethnographic Research Methods in Anthropology
- D6. POL 409 Colloquium for Research in Government and Politics

The motion was seconded and approved unanimously.

VIII. Report from the Committee on Graduate Studies (attachments E1-E6)

A motion was made to adopt program revisions marked E1 - E3 and course revisions marked E4-E6 as a slate. The motion was seconded and approved unanimously.

A motion was made to adopt program revisions marked E1 - E3 and course revisions marked E4-E6:

- E1. Changes to MA program in International Crime and Justice
- E2. Changes to the Advanced Certificate Program in Transnational Organized Crime Studies
- E3. Changes to the MS program in Digital Forensics and Cyber Security
- E4. ICJ 704 Culture and Identity in a Global Context
- E5. ICJ 715 Research Methods in International Organized Crime Studies
- E6. FCM 780 Capstone Seminar and Fieldwork

The motion was seconded and approved unanimously.

The meeting was adjourned at 2:43 p.m.

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College Council Membership

The College Council shall be the primary governing body of John Jay College of Criminal Justice. It shall have authority to establish College policy on all matters except those specifically reserved by the Education Law or by the Bylaws of the Board of Trustees of The City University of New York to the President or to other officials of John Jay College or of The City University of New York, or to the CUNY Board of Trustees. The College Council shall consist of the following members:

Administration:

- | | |
|---|----------------------|
| 1. President (Chairperson) | Karol Mason |
| 2. Interim Provost and Senior Vice President for Academic Affairs | Anne Lopes |
| 3. Vice President for Finance and Administration | Steven Titan |
| 4. Vice President for Student Affairs | Lynette Cook-Francis |
| 5. Interim Vice President for Enrollment Management | Dana Davies |
| 6. Interim Dean of Graduate Studies | Avram Bornstein |
| 7. Associate Provost for Undergraduate Retention
and Dean of Undergraduate Studies | Dara Byrne |
| 8. Associate Provost and Dean of Research | Anthony Carpi |

Faculty:

- | | |
|---|--------------------------|
| a. Full-time faculty elected from each academic department: | |
| 9. Africana Studies | Xerxes Malki |
| 10. Anthropology | Johanna Lessinger |
| 11. Art and Music | Lisa Farrington |
| 12. Communication and Theater Arts | Elton Beckett |
| 13. Counseling | Mickey Melendez |
| 14. Criminal Justice | Frank Pezzella |
| 15. Economics | Joseph Rebello |
| 16. English | Jonathan Gray |
| 17. Health and Physical Education | Vincent Maiorino |
| 18. History | Andrea Balis |
| 19. Interdisciplinary Studies Department | Katie Gentile |
| 20. Latin America and Latina/o Studies | Brian Montes |
| 21. Law, Police Science, and Criminal Justice Administration | Yue Ma |
| 22. Library | Maria Kiriakova |
| 23. Mathematics | Dante Tawfeeq |
| 24. Modern Languages and Literatures | Aida Martinez-Gomez |
| 25. Philosophy | Michael Brownstein |
| 26. Political Science | Jim Cauthen |
| 27. Psychology | Jill Grose-Fifer |
| 28. Public Management | Peter Mameli |
| 29. Security, Fire and Emergency Management | Lauren Shapiro |
| 30. Sciences | Guoqi Zhang |
| 31. SEEK | Erica King-Toler |
| 32. Sociology | Rosemary Barberet (Fall) |
| | Lucia Trimbur (Spring) |
| b. At-Large Adjunct representative of the Faculty Senate: | |
| 33. Public Management | Joel Freiser |
| c. Faculty allotted according to any method duly adopted by the Faculty Senate: | |
| 34. Anthropology | Anru Lee |
| 35. English | Veronica Hendrick |
| 36. English | Karen Kaplowitz |

37. History	Stephen Russell
38. Latin American/Latina/o Studies & English	Belinda Rincon
39. Law, Police Science, and Criminal Justice Administration	Katarzyna Celinska
40. Law, Police Science, and Criminal Justice Administration	Heath Grant
41. Law, Police Science, and Criminal Justice Administration	Maki Haberfeld
42. Library	Ellen Belcher
43. Mathematics & Computer Science	Sven Dietrich
44. Psychology	Rebecca Weiss
45. Psychology	Charles Stone
46. Public Management	Warren (Ned) Benton
47. Security, Fire and Emergency Management	Hung-Lung Wei
48. Sciences	Francis Sheehan
49. SEEK	Schevaletta (Chevy) Alford
50. Sociology	Louis Kontos

- Eight faculty alternates who may vote, make motions and be counted as part of the College Council's quorum only during the absence of a permanent faculty representative:

Robert Garot	VACANT
Glenn Corbett	VACANT
VACANT	VACANT
VACANT	VACANT

Higher Education Officers elected by Higher Education Officers Council:

51. Sandrine Dikambi (ex officio)
52. Kinya Chandler
53. Helen Cedeno
54. Jarrett Foster
55. Janet Winter

- One Higher Education Officers alternate who may vote, make motions and be counted as part of the College Council's quorum only during the absence of a permanent higher education officer representative.

Anila Duro

Students:

56. President of the Student Council	Fatime Uruci
57. Vice President of the Student Council	Steven Pacheco
58. Treasurer of the Student Council	Melinda Yam
59. Secretary of the Student Council	MariaJose Martinez
60. Elected At-Large Representative	Asia M. Johnson
61. Elected graduate student representative	Wanda Baldera
62. Elected graduate student representative	Vanessa Gutierrez
63. Elected senior class representative	Diana Chacon
64. Elected senior class representative	Brian Carvajal

- 65. Elected junior class representative Andrew Bandini
- 66. Elected junior class representative Rael Almonte
- 67. Elected sophomore class representative Nicholas Smith
- 68. Elected sophomore class representative Bianca Hayles
- 69. Freshman representative designated according to a method duly adopted by the Student Council. Andrew Candia

- Two (2) alternate student representatives, who vote, make motions and be counted as part of the College Council’s quorum only during the absence of a permanent student representative.

1. Jasmine Awad	2. Andreina Avalos
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College Council Interim Executive Committee

The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. From June 1 until such time as the College Council holds this election, there shall be an Interim Executive Committee, which shall consist of the following members:

- President (Chairperson) Karol Mason
- Interim Provost and Senior Vice President for Academic Affairs Anne Lopes
- Vice President for Finance and Administration Steven Titan
- Vice President for Student Affairs Lynette Cook-Francis
- President of the Faculty Senate Warren (Ned) Benton
- Vice-President of the Faculty Senate Francis Sheehan
- Two (2) other members of the Faculty Senate
 - 1. Michael Brownstein
 - 2. Schevaletta (Chevy) Alford
- President of the Higher Education Officers Council Sandrine Dikambi
- Vice-President of the Higher Education Officers Council Nikki Hancock-Nicholson
- President of the Student Council Fatime Uruci
- Vice-President of the Student Council Steven Pacheco

The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

Executive Committee of the College Council

There shall be an Executive Committee which shall be the College Council's Agenda Committee. It shall have the power to call the College Council into extraordinary session, and shall have only such powers, functions, and duties as the College Council may delegate to it to exercise during periods when the College Council is not in session. The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

The Executive Committee shall consist of the following members:

- President (Chairperson) Karol Mason
- Interim Provost and Senior Vice President for Academic Affairs Anne Lopes
- Vice President for Finance and Administration Steven Titan
- Vice President for Student Affairs Lynette Cook-Francis
- Seven (7) members of the full-time faculty as defined in Article I, Section 3.a.i
 1. Ned Benton
 2. Karen Kaplowitz
 3. Francis Sheehan
 4. Schevaletta (Chevy) Alford
 5. Andrea Balis
 6. Stephen Russell
 7. Sven Dietrich
- Two (2) higher education officers
 1. Sandrine Dikambi
 2. Nikki Hancock-Nicholson
- Three (3) students
 1. Fatime Uruci
 2. Steven Pacheco
 3. Asia M. Johnson

Undergraduate Curriculum and Academic Standards Committee

There shall be a Committee on Undergraduate Curriculum and Academic Standards which shall consider all matters relating to the undergraduate curriculum of the College and make recommendations to the College Council on such matters as: proposed programs; additions, deletions and modifications of courses and existing programs; distribution; core requirements; basic skills; academic standards; and, policies pertaining to student recruitment and admissions.

The Committee on Undergraduate Curriculum and Academic Standards shall consist of the following members:

- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies (Chairperson) Dara Byrne
- Registrar Daniel Matos
- Executive Director of Undergraduate Studies Katherine Killoran
- The chairperson of each of the academic departments, or a full-time member of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, who has served in that capacity at the College for at least one (1) year, to be elected from among the members of that department to serve for two (2) academic years.
 1. Africana Studies Crystal Endsley
 2. Anthropology Ed Snajdr
 3. Art and Music Erin Thompson
 4. Communication & Theater Arts Bettina Murray
 5. Counseling Ma'at Lewis
 6. Criminal Justice Gohar Petrossian
 7. Economics Michelle Holder
 8. English Jay Gates
 9. Health & Physical Education Jane Katz
 10. History Andrea Balis
 11. Interdisciplinary Studies Program (ISP) Susannah Crowder
 12. Library Ellen Sexton
 13. Latin American & Latina/o Studies Suzanne Oboler

14. Law, Police Science & CJA
15. Mathematics & Computer Science
16. Modern languages & Literature
17. Philosophy
18. Political Science
19. Psychology
20. Public Management
21. Sciences
22. Security, Fire & Emergency Management
23. SEEK
24. Sociology

Maria Haberfeld
 Michael Puls
 Maria Julia Rossi
 John Pittman
 Alex Moffett-Bateau
 Demis Glassford
 Judy-Lynne Peters
 Sandra Swenson
 Robert Till
 Virginia Diaz-Mendoza
 Barry Spunt

- Three (3) students, each of whom have a cumulative grade point average of at least 3.0.
 1. Paula Caceres
 2. **VACANT**
 3. **VACANT**

Committee on Student Interests

There shall be a Committee on Student Interests which shall be concerned with matters of student life including but not limited to student organizations, student housing, extracurricular activities, and student concerns at the College. The Committee on Student Interests shall consist of the following members:

- Assistant Vice President and Dean of Students (Chairperson) Michael Sachs
- Director of Athletics Carol Kashow
- Director, Center for Student Involvement and Leadership Danielle Officer
- Two (2) members of the faculty
 1. Ellen Belcher
 2. Nicole Elias
- Six (6) students
 1. Brian Carvajal
 2. Nicholas Smith
 3. Tomas Garita
 4. Megan L. Rajkumar
 5. Leslie Rodriguez
 6. **VACANT**

Faculty-Student Disciplinary Committee

As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, there shall be a Faculty-Student Disciplinary Committee which shall have primary jurisdiction in all matters of student discipline not handled administratively. The committee shall abide by the procedures required by Article XV of the Bylaws of the CUNY Board of Trustees. A Faculty-Student Disciplinary Committee shall consist of two (2) members of the faculty, two (2) students and a chairperson. As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, the rotating panels shall be appointed as follows:

- The President shall select, in consultation with the Executive Committee, three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, to receive training and to serve in rotation as chair of the Judicial Committee.
 1. Robert McCrie
 2. Thurai Kugan
 3. Peggilee Wupperman

- Two (2) full-time members of the faculty, as defined in of the Charter of Governance, shall be selected by lot from a panel of six (6) members of the full-time faculty elected annually by the Faculty Senate.
 1. Heath Grant
 2. Liliana Soto-Fernandez
 3. Jaime Cory
 4. **VACANT**
 5. **VACANT**
 6. **VACANT**

- The two (2) student members shall be selected by lot from a panel of six (6) students elected annually in an election in which all students registered at the College shall be eligible to vote.
 1. Raveeta Jagnandan
 2. Asia M. Johnson
 3. Andreina Avalos
 4. Yasmeen Adams
 5. Alyssa Wooden
 6. **VACANT**

In the event that the student panel or faculty panel or both are not elected, or if more panel members are needed, the President shall have the duty to select the panel or panels which have not been elected. No individuals on the panel shall serve for more than two (2) consecutive years.

Committee on Faculty Personnel

There shall be a Committee on Faculty Personnel which shall review from the departments and other appropriate units of the College all recommendations for appointments to the instructional staff in the following ranks: Distinguished Professor, Professor, Associate Professor, Assistant Professor, Instructor, Distinguished Lecturer, Lecturer, Chief College Laboratory Technician, Senior College Laboratory Technician, and College Laboratory Technician, and make recommendations to the President. It shall also receive recommendations for promotions and reappointments with or without tenure, together with compensation, in the aforementioned ranks of the instructional staff and shall recommend to the President actions on these matters. It may also recommend to the President special salary increments. The President shall consider such recommendations in making his or her recommendations on such matters to the CUNY Board of Trustees.

Policy recommendations of the committee shall be made to the College Council for action. Recommendations with respect to appointments, promotions, and other matters specified in the paragraph above, shall be reported to the President and shall not be considered by the College Council except at the discretion of the President. The Committee shall receive and consider petitions and appeals from appropriate members of the instructional staff with respect to matters of status and compensation, and shall present its recommendations to the President. Further appeals shall follow CUNY procedures. The Committee on Faculty Personnel shall consist of the following members:

- | | |
|--|------------------|
| • President (Chairperson) | Karol Mason |
| • Interim Provost and Senior Vice President for Academic Affairs | Anne Lopes |
| • Interim Dean of Graduate Studies | Avram Bornstein |
| • Associate Provost for Undergraduate Retention
and Dean of Undergraduate Studies | Dara Byrne |
| • Associate Provost and Dean of Research | Anthony Carpi |
| • Chairperson of each academic department | |
| 1. Africana Studies | Jessica Nembhard |

2. Anthropology
3. Art and Music
4. Communication and Theater Arts
5. Counseling
6. Criminal Justice
7. Economics
8. English
9. Health and Physical Education
10. History
11. Interdisciplinary Studies Department
12. Latin American and Latino/a Studies
13. Law, Police Science, and Criminal Justice Administration
14. Library
15. Mathematics and Computer Science
16. Modern Languages and Literatures
17. Philosophy
18. Political Science
19. Psychology
20. Public Management
21. Sciences
22. Security, Fire and Emergency Management
23. SEEK
24. Sociology

Anthony Marcus
 Ben Lapidus
 Seth Baumrin
 Cary Sanchez
 Brian Lawton
 Jay Hamilton
 Jay Gates
 Davidson Umeh
 Matthew Perry
 Amy Green
 Jose L. Morin
 Richard Curtis
 Larry Sullivan
 Douglas Salane
 Silvia Dapia
 John Pittman
 James Cauthen
 Angela Crossman
 Maria D'Agostino
 Shu Yuan Cheng
 Charles Nemeth
 Nancy Velazquez-Torres
 Henry Pontell

- Three (3) at-large full-time members of the full-time faculty from amongst those who hold the rank of tenured associate and/or tenured full professor, as defined in Article I, Section 3.a.i of the Charter of Governance.
 1. Rosemary Barberet, Professor, Sociology
 2. Elise Champeil, Associate Professor, Sciences
 3. Gail Garfield, Professor, Sociology
- Three (3) members of the faculty who receive the next highest number of votes in a general faculty election will be alternate faculty representatives on the committee. An alternate may vote, make motions and be counted as part of the quorum only when a chairperson and/or an at-large faculty representative is absent.
 1. Mangai Natarajan, Professor, History
 2. Nicholas Petraco, Associate Professor, Sciences
 3. Aftab Ahmad, Associate Professor, Mathematics and Computer Science
- The Student Council may designate up to two (2) students, with at least 30 credits earned at the College, to serve as liaisons to the Review Subcommittees of the Committee on Faculty Personnel. The student liaisons shall be subject to College Council ratification. The role of the student liaisons shall be to review student evaluations of faculty members being considered by the subcommittees for reappointment, promotion and tenure and to summarize the content of those evaluations at a time designated by the Review Subcommittee. Student liaisons are not members of the Committee on Faculty Personnel.
 1. Vanessa Gutierrez
 2. **VACANT**

Budget and Planning Committee

There shall be a Budget and Planning Committee which shall be responsible for reviewing budget information, making recommendations on the financial and budgetary matters of the College, and providing guidance on comprehensive and strategic planning for the College. The President, or his designee, shall make quarterly financial reports to the Budget and Planning Committee. The Budget and Planning Committee shall consist of the following members:

- | | |
|---|------------------------|
| • President (Chairperson) | Karol Mason |
| • Interim Provost and Senior Vice President for Academic Affairs | Anne Lopes |
| • Vice President for Finance and Administration | Steven Titan |
| • Vice President for Student Affairs | Lynette Cook-Francis |
| • Interim Vice President for Enrollment Management | Dana Davies |
| • Associate Provost for Institutional Effectiveness | VACANT |
| • Assistant Vice President for Administration | Raj Singh |
| • Interim, Dean of Graduate Studies | Avram Bornstein |
| • Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies | Dara Byrne |
| • Associate Provost and Dean of Research | Anthony Carpi |
| • Assistant Vice President for Financial and Business Services | Mark Flower |
| • President of the Faculty Senate | Warren (Ned) Benton |
| • Vice President of the Faculty Senate | Michael Brownstein |
| • Chair of the Faculty Senate Fiscal Affairs Committee | Karen Kaplowitz |
| • Vice Chair of the Faculty Senate Fiscal Affairs Committee | Charles Stone |
| • Chairperson of each academic department | |
| 1. Africana Studies | Jessica Nembhard |
| 2. Anthropology | Anthony Marcus |
| 3. Art and Music | Ben Lapidus |
| 4. Communication and Theater Arts | Seth Baumrin |
| 5. Counseling | Cary Sanchez |
| 6. Criminal Justice | Brian Lawton |
| 7. Economics | Jay Hamilton |
| 8. English | Jay Gates |
| 9. Health and Physical Education | Davidson Umeh |
| 10. History | Matthew Perry |
| 11. Interdisciplinary Studies Department | Amy Green |
| 12. Latin American and Latino/a Studies | Jose L. Morin |
| 13. Law, Police Science, and Criminal Justice Administration | Richard Curtis |
| 14. Library | Larry Sullivan |
| 15. Mathematics and Computer Science | Douglas Salane |
| 16. Modern Languages and Literatures | Silvia Dapia |
| 17. Philosophy | John Pittman |
| 18. Political Science | James Cauthen |
| 19. Psychology | Angela Crossman |
| 20. Public Management | Maria D'Agostino |
| 21. Sciences | Shu Yuan Cheng |
| 22. Security, Fire and Emergency Management | Charles Nemeth |
| 23. SEEK | Nancy Velazquez-Torres |
| 24. Sociology | Henry Pontell |
| • Chairperson of the Higher Education Officers Council | Sandrine DiKambi |
| • Two (2) higher education officer representative | |
| 1. Nikki Hancock-Nicholson | |
| 2. VACANT | |

- President of the Student Council or designee
- Treasurer of the Student Council or designee
- One (1) additional student representative
- Two members of the non-instructional staff, as defined in Article XIV, Section 14.1 of the Bylaws of the CUNY Board of Trustees.
 1. Anthony Chambers
 2. **VACANT**

Fatime Uruci
Melinda Yam
VACANT

There shall be a Financial Planning Subcommittee of the Budget and Planning Committee which shall meet on a periodic basis in the development of the College's Annual Financial Plan. The Financial Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- Vice President of Finance and Administration (Chairperson)
- Interim Provost and Senior Vice President for Academic Affairs
- President of the Faculty Senate
- Chair of the Faculty Senate Fiscal Affairs Committee
- Vice Chair of the Faculty Senate Fiscal Affairs Committee
- Chair of the Council of Chairs
- Vice Chair of the Council of Chairs
- One (1) representative chosen by the Council of Chairs
- Chair of the Higher Education Officers Council

Steven Titan
Anne Lopes
Warren (Ned) Benton
Karen Kaplowitz
Charles Stone
Angela Crossman
James Cauthen
Jay Hamilton
Sandrine Dikambi

The Assistant Vice President for Financial and Business Services Mark Flower and the Provost's Senior Director for Academic Operations, Kinya Chandler shall staff the subcommittee.

There shall be a Strategic Planning Subcommittee of the Budget and Planning Committee which shall provide guidance to the President on comprehensive and strategic planning including development of major planning documents and accreditation studies, related process and outcome assessment and space planning. The Strategic Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- Associate Provost for Institutional Effectiveness (Chairperson)
- Vice President of Finance and Administration
- Interim Provost and Senior Vice President for Academic Affairs
- President of the Faculty Senate
- Two (2) representatives chosen by the Faculty Senate
 1. Karen Kaplowitz
 2. Maki Haberfeld
- Chair of the Council of Chairs
- Two (2) representatives chosen by the Council of Chairs
 1. **VACANT**
 2. **VACANT**
- Chair of the Higher Education Officers Council
- One (1) student representative
 1. Fatime Uruci

VACANT
Steven Titan
Anne Lopes
Warren (Ned) Benton

Angela Crossman

Sandrine Dikambi

The Director of Institutional Research, Ricardo M. Anzaldúa and the Director of Outcomes Assessment, Virginia Moreno shall staff the subcommittee.

Committee on Graduate Studies

There shall be a Committee on Graduate Studies which shall be responsible for establishing general policy for the graduate programs, subject to review by the College Council. It shall have primary responsibility for admission, curriculum, degree requirements, course and standing matters, periodic evaluation of the graduate programs and for other areas of immediate and long-range importance to the quality and growth of graduate study. The committee shall also be responsible for advising on all matters relating to graduate student honors, prizes, scholarships and awards. The Committee on Graduate Studies shall review and approve program bylaws for each graduate program. Such bylaws shall then be submitted to the Executive Committee of the College Council for review and approval. Program bylaws may provide for co-directors after assessing factors such as program size and the interdisciplinary nature of the curriculum. The Committee on Graduate Studies shall consist of the following members:

- | | |
|--|---------------------|
| • Interim Vice President for Enrollment Management | Dana Davies |
| • Interim Dean of Graduate Studies (Chairperson) | Avram Bornstein |
| • Assistant Vice President and Dean of Students | Michael Sachs |
| • Chief Librarian | Larry Sullivan |
| • Graduate Program Directors | |
| 1. Criminal Justice | Jeff Mellow |
| 2. Digital Forensics and Cybersecurity | Doug Salane |
| 3. Economics | Jay Hamilton |
| 4. Emergency Management MS | Charles Jennings |
| 5. Forensic Mental Health Counseling | James Wulach |
| 6. Forensic Psychology | Diana Falkenbach |
| 7. Forensic Psychology BA/MA Program | Jennifer Dysart |
| 8. Forensic Science | Mechthild Prinz |
| 9. International Crime and Justice | Jana Arsovska |
| 10. Protection Management | Charles Nemeth |
| 11. MPA: Public Policy and Administration | William Pammer, Jr. |
| 12. MPA: Inspection and Oversight | Ned Benton |
| 13. Security Management MS program | Marie-Helen Maras |
| • Two (2) graduate students | |
| 1. Olivia Aveson | |
| 2. Tyresa Jackson | |

Committee on Student Evaluation of the Faculty

There shall be a Committee on Student Evaluation of the Faculty which shall be responsible for a continuous review of faculty evaluation procedures; review of the design of the survey instrument; recommendations for the terms under which the instrument will be used; and for the development of guidelines which shall be submitted to the College Council for review. The Provost and Senior Vice President for Academic Affairs shall designate staff for the committee. The Committee on Student Evaluation of the Faculty shall consist of the following members:

- Four (4) full-time members of the faculty
 1. Keith Marcus
 2. Aida Martinez-Gomez
 3. Daniel Yaverbaum
 4. **VACANT**
- Two (2) students
 1. Brian Carvajal
 2. Alejandro Almonte

The committee shall elect a chairperson from among its faculty members. Members shall serve for a term of two (2) years.

Provost Advisory Council

There shall be a Provost Advisory Council which shall provide a formal means for the Provost to consult with faculty leadership on matters of joint concern such as budget, faculty recruitment and development, and personnel policies and practices. The Provost Advisory Council shall consist of the following members:

- | | |
|--|------------------------|
| • Interim Provost and Senior Vice President for Academic Affairs (Chairperson) | Anne Lopes |
| • Senior Director of Academic Operations, Office of the Provost | Kinya Chandler |
| • President of the Faculty Senate | Warren (Ned) Benton |
| • Vice President of the Faculty Senate | Michael Brownstein |
| • Chairperson of each academic department | |
| 1. Africana Studies | Jessica Nembhard |
| 2. Anthropology | Anthony Marcus |
| 3. Art and Music | Ben Lapidus |
| 4. Communication and Theater Arts | Seth Baumrin |
| 5. Counseling | Cary Sanchez |
| 6. Criminal Justice | Brian Lawton |
| 7. Economics | Jay Hamilton |
| 8. English | Jay Gates |
| 9. Health and Physical Education | Davidson Umeh |
| 10. History | Matthew Perry |
| 11. Interdisciplinary Studies Department | Amy Green |
| 12. Latin American and Latino/a Studies | Jose L. Morin |
| 13. Law, Police Science, and Criminal Justice Administration | Richard Curtis |
| 14. Library | Larry Sullivan |
| 15. Mathematics and Computer Science | Douglas Salane |
| 16. Modern Languages and Literatures | Silvia Dapia |
| 17. Philosophy | John Pittman |
| 18. Political Science | James Cauthen |
| 19. Psychology | Angela Crossman |
| 20. Public Management | Maria D'Agostino |
| 21. Sciences | Shu Yuan Cheng |
| 22. Security, Fire and Emergency Management | Charles Nemeth |
| 23. SEEK | Nancy Velazquez-Torres |
| 24. Sociology | Henry Pontell |

Council of Undergraduate Program Coordinators

There shall be a Council of Undergraduate Program Coordinators which shall provide a formal means to represent the concerns of those responsible for undergraduate majors and shall provide a formal means for reviewing matters of concern such as program review and revision, staffing, curriculum development and the scheduling of courses. The Council of Undergraduate Program Coordinators shall consist of the following members:

- | | |
|---|-------------------|
| • Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies (Chairperson) | Dara Byrne |
| • Coordinators of Undergraduate Majors | |
| 1. Anthropology | Johanna Lessinger |
| 2. Applied Mathematics: Data Science & Cryptography | Samuel Graff |
| 3. Cell & Molecular Biology | Jason Rauceo |
| 4. Computer Science and Information Security | Sven Dietrich |

5. Criminal Justice (B.A.)
6. Criminal Justice (B.S.)
7. Criminal Justice Management
8. Criminology (B.A.)
9. Culture and Deviance Studies
10. Dispute Resolution
11. Economics
12. English
13. Fire and Emergency Services
14. Fire Science
15. Forensic Psychology (B.A.)
16. Forensic Science (B.S.)
17. Fraud Examination and Financial Forensics
18. Gender Studies
19. Global History (B.A.)
20. Humanities and Justice

21. International Criminal Justice
22. Latin American and Latina/o Studies
23. Law and Society

24. Library

25. Philosophy
26. Police Studies
27. Political Science

28. Public Administration
29. Security Management
30. Sociology

31. Spanish
32. Toxicology

*Co-coordinators

Brian Lawton
VACANT
 Yi Lu
 Barry Spunt
 Ed Snadjr
 Maria R. Volpe
 Geert Dhondt
 John Staines
 Robert Till
 Robert Till
 Silvia Mazzula
 Nicholas Petraco
 Jon Childerley
 Antonio Jay Pastrana
 Michael Pfeifer
Fall: Stephen Russell
Spring: Hyunhee Park
 Mangai Natarajan
 Isabel Martinez
 Veronica Michel*
 Monica Varsanyi*
Fall: Ellen Belcher
Spring: Karen Okamoto
 Mary Ann McClure
 Joe Pollini
 Brian Arbour*
 Jennifer Rutledge*
 Yi Lu
 Robert McCrie
Fall: Robert Garot
Spring: Richard Ocejo
 Aida Martinez-Gomez
 Shu-Yuan Cheng (Demi)

Committee on Honors, Prizes and Awards

There shall be a Committee on Honors, Prizes and Awards which shall make recommendations to the College Council for undergraduate student recipients. The Committee on Honors, Prizes and Awards shall consist of the following members:

- Vice President for Student Affairs (Chairperson)
- Assistant Vice President and Dean of Students
- Director, Center for Student Involvement and Leadership

- Three (3) full-time members of the faculty
 1. Vijay Sampath
 2. Marta Concheiro-Guisan
 3. **VACANT**

Lynette Cook-Francis
 Michael Sachs

 Danielle Officer

- Three (3) students who have a minimum cumulative grade point average of 3.0 and who are not seniors
 1. Jasmine Awad
 2. **VACANT**
 3. **VACANT**

College-Wide Grade Appeals Committee

The college-wide grade appeals committee shall comprise five (5) tenured members of the faculty, who shall be nominated by the Faculty Senate and elected by the College Council. No more than one faculty member from any department may concurrently serve on the committee. The committee shall elect a chair from its own membership.

1. Toy-Fung Tung
2. Thurai Kugan
3. **VACANT**
4. **VACANT**
5. **VACANT**

College-Wide Assessment Committee

There shall be a campus-wide committee to coordinate assessment efforts for both student learning and institutional effectiveness, broadly understood. The purpose of assessment is continuous improvement of teaching, student learning, institutional effectiveness, and service to internal and external constituencies. The Committee comprises seven faculty members and three Higher Education Officers. The Director of Assessment is an ex officio member without vote. The Associate Provost for Institutional Effectiveness is the committee chair.

- | | |
|---|---|
| <ul style="list-style-type: none"> • Chairperson • Co-Chairperson • Director of Assessment
(ex officio) • Associate Provost for Institutional Effectiveness • Seven (7) Full-time Faculty Members <ol style="list-style-type: none"> 1. Lisette Delgado-Cruzata 2. Jennifer Rutledge (Fall) 3. Maureen Richards 4. Luica Velotti 5. Dante Tawfeeq 6. VACANT 7. VACANT • Three (3) Higher Education Officers <ol style="list-style-type: none"> 1. Alison Orlando 2. Kelly Greene 3. Janice Carrington | <p>Marie-Helen Maras
Denise Thompson
Virginia Moreno</p> <p>VACANT</p> |
|---|---|

Special Committee of the College Council**Committee on Faculty Elections**

There shall be a Committee on Faculty Elections which shall conduct faculty elections. The committee shall be comprised of five (5) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter. The Committee on Faculty Elections shall consist of the following members:

1. Maria Kiriakova
2. Chelsea Binns
3. Schevaletta (Chevy) Alford
4. **VACANT**
5. **VACANT**

**Proposal to Designate 9 Credits as Minimum Credit Load for Full-Time Graduate Status at John Jay College
Fall 2017**

Approved by CGS: 9/13/17

RESOLVED, that the minimum credit load for full-time graduate status at John Jay be reduced from 12 to 9 credits, effective Spring 2018. This redefinition of full-time status does not affect the college's definition of full-time for tuition purposes. The programs affected are as follows:

Advanced Certificate Programs:

- Advanced Certificate in Applied Digital Forensic Science Program
- Advanced Certificate in Crime Prevention and Analysis
- Advanced Certificate in Criminal Investigation
- Advanced Certificate in Computer Science for Digital Forensics Program
- Advanced Certificate in Emergency Management Studies
- Advanced Certificate in Forensic Accounting (For MPA students only.)
- Advanced Certificate in Healthcare Inspection and Oversight
- Advanced Certificate in Race and Criminal Justice
- Advanced Certificate in Terrorism Studies
- Advanced Certificate in Transnational Organized Crime Studies
- Advanced Certificate in Victimology Studies in Forensic Psychology
- Postgraduate Certificate in Forensic Psychology

Master's Programs

- MA in Criminal Justice
- MA in Economics
- MS in Emergency Management
- MA in Forensic Mental Health Counseling
- MA in Forensic Psychology
- MA/JD dual-degree in Forensic Psychology and Law (CLS)
- MA/JD dual-degree in Psychology and Law (NYLS)
- MS in Forensic Science
- MA in Human Rights
- MA in International Crime and Justice
- MS in Protection Management
- MPA/JD in Public Accountability and Law (CLS)
- MS in Security Management
- MS in Protection Management/MPA in Public Policy and Administration dual-degree program

Accelerated Programs (graduate component only)

- BA/MA in Criminal Justice
- BS/MA in Criminal Justice

- BS in Criminal Justice Management/MA in Criminal Justice
- BA/MA in Forensic Psychology
- BS/MPA in Public Administration
- BS in Criminal Justice Management/MPA in Public Administration

Rationale

John Jay College of Criminal Justice has formally approved a change in full-time status from a minimum of 12 credits to a minimum of 9 for three of our graduate programs – the MS in Digital Forensics and Cybersecurity, Master of Public Administration – Inspection and Oversight, and Master of Public Administration – Public Policy and Administration. All remaining programs currently require students to be enrolled in a minimum of 12 credits to be designated as full-time.

In summer 2017, the college sought – and received – a waiver from CUNY to temporarily reduce the full-time minimum load at the graduate level to 9 credits for all remaining programs, pending governance approval. We now seek approval via governance to make this change permanent.

CUNY remains an outlier among graduate schools nationwide in defining full-time status as 12 credits. The demands of graduate study, particularly for adult learners who often manage extensive employment and familial commitments, make carrying a load of four courses or 12 credits extremely difficult. In addition, John Jay has a large veteran population, and to be eligible to receive full benefits, veterans must be enrolled full-time according to the institution's designation. We have heard from our veteran students that 12 credits present a heavy load; indeed, the college's move to 9 credits for full-time status for our MS in Digital Forensics and Cybersecurity and our MPA programs was put forward by those programs in response to concerns by and for our graduate veteran population. We have similar concerns for our international graduate-student population whose visa status requires them to be enrolled full-time. A full 12-credit load often proves difficult for international students who must acclimate to new academic and social contexts while meeting the high expectations of four graduate classes.

We believe that moving to a 9-credit minimum for full-time designation will not only ease the academic burden on students and encourage student success, but the change may translate into accelerated time to degree for some of our students. Approximately 80% of our graduate population attends part time, averaging a little over 6 credits per term. A student who might otherwise be reluctant to add two more classes to her schedule to reach full-time status might very well decide to add one additional class to qualify for full benefits or financial aid. Accordingly, we do not anticipate revenue loss as a result of this proposed change.

