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To: Prospective Respondents

From: Daniel Dolan

Date: June 11, 2021

Subject: **ADDENDUM #2** to JJC Implementation of Website Redesign RFP

This Addendum to the above-referenced Request for Proposal (“RFP”) is issued pursuant to **Section 4 – RFP Questions and Clarifications: Addenda to RFP**. Capitalized terms used but not defined herein shall have the meaning set forth in the RFP.

You are required to sign this Addendum and submit it with your Proposal; failure to do so may be considered grounds for rejection of your Proposal.

Questions and Answers

1 - I am working on the above-noted RFP and noticing there is mention of an Attachment 7 and 8 (excel spreadsheets) as well as a Reference Form. I am wondering if you could clarify where those are in the given RFP as I cannot seem to locate these attachments and form.

Answer 1: Attachment 7 and 8 are non-applicable to the RFP and the Reference Form is attached to the addendum.

THIS ADDENDUM IS PART OF THE RFP, YOU ARE REQUIRED TO SIGN THIS ADDENDUM AND SUBMIT IT WITH YOUR PROPOSAL SUBMISSION. FAILURE TO DO SO MAY BE CONSIDERED GROUNDS FOR REJECTION OF YOUR PROPOSAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS TO YOUR PROPOSAL, INCLUDING YOUR PROPOSAL PRICE CALCULATIONS AND OFFER. THE UNIVERSITY RESERVES THE RIGHT TO REJECT PROPOSALS SUBMITTED WITHOUT ALL ADDENDA PROPERLY SIGNED.

Proposer: _____
(print or type corporation/partnership/limited liability company/individual name)

By: _____
(signature of authorized representative)

Name: _____
(print or type name authorized representative)

Title: _____
(print or type title of authorized representative)

Date: _____

ITEM	PROPOSER RESPONSE
PROPOSER NAME:	
CLIENT WHO IS CURRENTLY USING THE SAME SERVICES	
DESCRIPTION OF SERVICES BEING PROVIDED	
CONTACT NAME:	
PHONE NUMBER:	
E-MAIL ADDRESS:	
NATURE OF CLIENT'S BUSINESS:	
DATES DURING WHICH SERVICES WERE PROVIDED TO CLIENT:	
SIZE/COMPLEXITY OF CLIENT'S BUSINESS	
WAS THE PROPOSER THE PRIMARY CONTRACTOR OR A SUB-CONTRACTOR FOR THIS ENGAGEMENT?	
STAFF PROPOSED TO WORK ON CUNY'S PROJECT THAT WORKED FOR THIS CLIENT:	

