

John Jay College Website Redesign Project – Project Overview

PROJECT OVERVIEW

- New website supporting College’s mission and better serve its students, faculty, staff, alumni, and prospects
- Portage/OPIN to provide a new CMS, with necessary services to configure and customize the CMS

PROGRESS & UPCOMING ACTIVITIES

Progress in the Current Reporting Period

- D7 discovery and audit finalised
- Content Migration Strategy DR1 completed and ready for review by JJ – file is in basecamp
- Editorial Style (Tone) Guide completed and ready for review by JJ – file is in basecamp
- Phase One requirements honed and further clarification on levels requested
- Metadata requirements identified and passed on for content creation
- D9 base backend update in progress

Planned for the next Reporting Period

- Planning, Prep and Initiate Migration
- Change Request2 to adjust scope and possibility estimate – target early January 2023
- D9 editor experience setup for testing
- Phase one page clarification (levels) from JJ

PRIORITY ISSUES & KEY RISKS

Priority Issues

- Addition of design work not originally planned has caused additional activities needing to be completed prior to starting the project scope. Clarification on Phase One pages to be given ASAP. Design updates and CR estimate for new work current in progress. Updated designs completed. CR to review scope/estimate in progress – target Early Jan 2023.

Key Risks

- Identification of Phase One pages required for preparation to begin. Discovery on all pages of the site completed so identification is paramount now.

PROJECT STATUS – DEC 26-30, 2022 (HOLIDAY WEEK)



▪ Overall Status: Schedule/Estimate	▪ Budget Status: on target, to be reviewed based Design
▪ Risk Status: Design changes now known	▪ Schedule Status: Review based on Design updates
	▪ Scope Status: Design changes now known

CURRENT SCHEDULE & MILESTONES

	Target Start	Target Finish	Status
• Design Signoff	Nov 29	Dec 2	Complete
• CR1 – Change End Date	Nov 30	Dec 2	Complete
• CR2 – Scope & Estimate	Dec 5	Early Jan 2023	In Progress
• D9 base backend update	Dec 26	Dec 30	In Progress
• Phase one levels finalized	Dec 30	Jan 6	In Progress
• D9 backend continual updates	Jan 2	Late Feb	Pending
• D9 Editor experience setup for testing	Jan 2	Jan 7	Pending
• Editor experience demo	Jan 9	Jan 9	Pending
• D7 to D9 Migration Planning	Jan 2	Jan 16	Pending
• Phase one metadata descriptions completed	Dec 30	Jan 27	In Progress
• D9 Frontend development	Jan 2	Late Feb	Pending
• D7 to D9 migration scripts and migration	Jan 23	Late Feb	Pending
• LAUNCH of Phase One pages		FEB	Pending