



FACULTY PERSONNEL COMMITTEE AGENDA

Friday, September 17, 2021 ~ 10:00 am – 2:00 pm*, via [ZOOM](#)

*Meeting Open to the Public 10:00 am – 11:15 am**

- I. Welcome
- II. Approval of Minutes, 05/07/21 meeting
- III. Fall 2021 Personnel Process (*Pres. Mason/ Prov. Li/Faculty Services*)
 - Overview of Fall 2021 personnel process
 - File review and voting protocols (FIDO, Quorum, Simply Voting, etc.)
 - Role and responsibilities of Committee members
 - Final Review of May 2021 approved changes to Personnel Guidelines
- IV. New Business and Announcements

Executive Session – Full Faculty Personnel Committee 11:15 am – 11:30 am**

Initial Appointment without Tenure (*Fall 2021*)

The Faculty Personnel Committee uses Simply Voting for personnel actions. Please visit <http://johnjay.simplyvoting.com> before Friday to ensure your access is enabled. The FPC ballot will appear during Friday's meeting.

Login Credentials

Username: JJC email

Password: Password associated with your JJC email account

Upcoming FPC/FPAC Meetings

Fall 2021

Full FPC Friday, December 10, 2021

Spring 2022

Full FPC Friday, February 18, 2022

Faculty Personnel Appeals Committee Friday, February 18, 2022**

Faculty Personnel Appeals Committee Friday, February 25, 2022**

Faculty Personnel Appeals Committee Friday, March 11, 2022**

Faculty Personnel Appeals Committee Friday, March 18, 2022**

Full FPC Friday, April 1, 2022

Full FPC Friday, May 13, 2022

Meeting ID: 868 5597 9511

Meeting Password: 490781

09/14/21

**All times are approximate*

***Appeals meetings are as needed.*



FACULTY PERSONNEL COMMITTEE

PENDING APPROVAL

AGENDA

Friday, May 7, 2021

9:30 am – 12:30 pm

Zoom link: <https://jjay-cuny.zoom.us/j/82827665009?pwd=UnFiWVZackNlVXNTVER2ZytoSzdBdz09>

Meeting ID: 828 2766 5009 **Passcode:** 2021123

Meeting commenced: 9:38am

I. Welcome

- President Mason took the opportunity to thank the Faculty Services Office for their service.

II. Approval of Minutes (April 9, 2021)

- Warren E. moved for motion to approve minutes, Geert D. seconded the motion. The motion passed.

III. Fellowship Leave Proposal

- President Mason and Provost Yi presented the proposal to add fellowship leaves on to the same voting path as the rest of the voting actions (such as reappointments).
- Ned B. moved for motion to approve the Fellowship Leave Proposal, Geert D. seconded the motion. The motion passed.
- Jay G. requested to change the language from “sabbatical leave” to “fellowship leave”. Jay G. moved for motion to change the language, Warren E. seconded the motion. . The motion passed.

IV. Proposals Submitted by Ned Benton/Council of Chairs

Proposal I (Appeal Process)

- Concerns were raised regarding minimizing the number of members in an appeals committee. There were also concerns on having a committee made up mostly of department Chairs and Administrators. The committee felt it could have the potential of marginalizing candidates. It was also requested to provide more clarification on how alternate members would be selected be it by each review committee selecting a member or the Provost selecting a rotating member from the pool of those selected by the review committees. It was suggested to add additional language to the proposal in which describes that an alternate member, selected by the Provost, would be added as a seventh member. Due to concerns over lack of clarity on the language of the proposal, the committee agreed to have Tony B. write up a new summary of the proposal.

- Tony submitted the new language for section II.D4. Geert moved for motion to change the language, Ned B. seconded the motion. The motion passed.
- Ned motioned to vote on the proposal (with the new language), Maki H. seconded the motion. The motion passed.

Proposal II (Faculty Compensation)

- The committee expressed concerns with having to know all the given factors that are involved in salary negotiations to be able to proceed properly.
- It was requested to edit the language and removed “full professor to be selected by faculty senate”.
- Ned B. moved for motion to vote on the proposal (with changed language), Geert D. seconded the motion. The motion failed.

Proposal III (Criteria for Scholarship)

- Issues arose involving the language used in the proposal. Tony B. mentioned that the CUNY Board would need to approve the criteria’s language. Additionally, members were concerned that the more specific the guidelines were made, the more the chances there would be for appeals. Other members expressed the opposite, and believed it would be good to have specific guidelines that the department shares with the FPC as their standards. This would deter members of other departments from applying their own standards to other disciplines.
- Proposal Submitted by Paul Narkunas
- Committee members were concerned with having chairs involved in the review process. Some spoke on the suggestion to have Chairs in the room during reviews to give minimal feedback, but not allowing them to present on the action.
- Paul N. moved for motion to approve the proposal, Geert D. seconded. The motion failed

V. Announcements

- President Mason took the opportunity to thank the Committee for their service during these trying times.

Open Meeting Adjourned.



Faculty Personnel Committee Membership (2021-2022)

President - Voting Member

Karol Mason

Provost - Voting Member

Yi Li

Deans - Voting Members

Elsa-Sofia Morote [GRAD]

Anthony Carpi [OAR]

Dara Byrne [U-GRAD]

Department Chairs- Voting Members: 23*

Teresa Booker [AFR]

Benjamin Bierman [AMU]

Edward Snajdr [ANT]

Evan Mandery [CRJ]

Katherine Stavrianopoulos [CSL]

Seth Baurmin [CTA]

Katie Gentile [DIS]

Geert Dhondt [ECO]

Jay Gates [ENG]

Michael Pfeifer [HIS]

Jeffrey Kroessler [LIB]

Jose Luis Morin [LLS]

Maria Haberfeld [LPS]

Vicente Lecuna [MLL]

Aftab Ahmad [MTH]

Warren Eller [PAD]

Jonathan Jacobs [PHI]

Andrew Sidman [POL]

Daryl Wout [PSY]

Shu Yuan [Demi] Cheng [SCI]

Monika Son [SEEK]

Robert McCrie [SFEM]

Robert Garot [SOC]

**HPE does not have a department chair or full-time faculty*

Faculty At-Large Voting Members: 3

Heath Brown [PAD]

Monica Varsanyi [POL]

Schevaletta Alford [SEEK]

Alternates (votes in absence of a Voting Member): 3

Jean Mills [ENG]

Arbour Brian [POL]

Gail Garfield [SOC]

FPC Member Review Committee Assignments: Fall 2021 - Spring 2022

<u>DEPT</u>	<u>FPC MEMBER</u>	<u>REV COMMITTEE ASSIGNMENT:</u>
CTA AMU U-GRAD ENG DIS PHI MLL HIS	Baurmin, Seth Bierman, Benjamin Byrne, Dara Gates, Jay Gentile, Katie Jacobs, Jonathan Lecuna, Vicente Pfeifer, Michael	A
<u>DEPT</u>	<u>FPC MEMBER</u>	<u>REV COMMITTEE ASSIGNMENT:</u>
AFR ECO SOC LPS LLS GRAD POL ANT	Booker, Teresa Dhondt, Geert Garot, Robert Haberfeld, Maria Morin, Jose Luis Morote, Elsa Sophia Sidman, Andrew Snajdr, Edward	B
<u>DEPT</u>	<u>FPC MEMBER</u>	<u>REV COMMITTEE ASSIGNMENT:</u>
MTH SEEK PAD OAR SCI CRJ ENG PSY	Ahmad, Aftab Alford, Chevy (<i>At Large</i>) Brown, Heath (<i>At Large</i>) Carpi, Anthony Cheng, Shu Yuan Mandery, Evan Mills, Jean (<i>alternate</i>) Wout, Daryl	C
<u>DEPT</u>	<u>FPC MEMBER</u>	<u>REV COMMITTEE ASSIGNMENT:</u>
POL PAD SOC LIB SFEM SEEK CSL POL	Arbour, Brian (<i>alternate</i>) Eller, Warren Garfield, Gail (<i>alternate</i>) Kroessler, Jeffrey McCrie, Robert Son, Monika Stavrianopoulos, Katherine Varsanyi, Monica At (<i>At Large</i>)	D
	<u>FPC MEMBER</u>	<u>REV COMMITTEE ASSIGNMENT:</u>
* *	Mason, Karol (President) Li, Yi (Provost)	N/A (Not Assigned to Review Committee)

FACULTY PERSONNEL COMMITTEE 2021-2022 MEETING DATES

The Faculty Personnel Committee meets in three capacities: Full Faculty Personnel Committee (FPC), Faculty Personnel Appeals Committee (FPAC) and Review Committees (RC).

FULL FACULTY PERSONNEL COMMITTEE – CHAIRED BY PRESIDENT MASON

Fall 2021

Friday, September 17, 2021 10:00 am – 2:00 pm

Friday, December 10, 2021 10:00 am – 2:00 pm

Spring 2022

Friday, February 18, 2022 12:00 pm – 4:30 pm (as needed)

Friday, April 1, 2022 10:00 am – 2:00 pm

Friday, May 13, 2022 10:00 am – 2:00 pm

FACULTY PERSONNEL APPEALS COMMITTEE – CHAIRED BY PRESIDENT MASON*

Spring 2022

Friday, February 18, 2022 12:00 pm – 4:30 pm (as needed)

Friday, February 25, 2022 12:00 pm – 4:30 pm (as needed)

Friday, March 11, 2022 10:00 am – 2:00 pm (as needed)

Friday, March 18, 2022 12:00 pm – 4:30 pm (as needed)

FACULTY PERSONNEL REVIEW COMMITTEE*

President Mason does not attend Review Committee Meetings.

Fall 2021

Friday, October 8, 2021 10:00 am – 2:00 pm

Friday, October 22, 2021 10:00 am – 2:00 pm

Friday, November 5, 2021 10:00 am – 2:00 pm

Spring 2022

Friday, March 4, 2022 9:30 am – 10:00 am

Friday, April 1, 2022 9:30 am – 10:00 am

*The Appeals and Review Committee meetings are closed to non-committee members.

Updated: June 15, 2021

FACULTY PERSONNEL COMMITTEE 2021-2022 AGENDAS & DEADLINES

FULL FACULTY PERSONNEL COMMITTEE (AGENDA MATERIALS)

FPC MEETING DATE	ANTICIPATED AGENDA ITEMS	MATERIALS FOR AGENDA DUE TO PROVOST OFFICE
Friday, 9/17/21	Committee Charge for 2021-2022 personnel process; Overview of 2021-2022 personnel process changes. New Business; Policy discussions; Initial Appointments (Fall 2021)	Friday, 8/27/21
Friday, 12/10/21	New Business; Policy discussions; Initial Appointments (Spring 2022)	Friday, 11/19/21
Friday, 2/18/22	New Business; Policy discussions	Friday, 1/28/22
Friday, 4/1/22	New Business; Policy discussions, Appeals Wrap-up	Friday, 3/4/22
Friday, 5/13/22	New Business; Policy discussions	Friday, 4/15/22

Requests to submit items for FPC discussion or vote (i.e. proposals) should be sent to Kyeanna Bailey, Director of Faculty Services kbailey@jjay.cuny.edu.

DEPARTMENTAL P&B AND REVIEW COMMITTEES (TABULATED VOTES AND RELATED FORMS)

PERSONNEL ACTIONS	ITEMS DUE TO PROVOST OFFICE	
	DEPT. P&B	REVIEW COMMITTEE
FALL 2021		
2 nd – 5 th Reappointments Distinguished Lecturers	Thursday, 9/30/21	Friday, 10/8/21
6 th Reappointments; Fellowship Leaves, Scholar Incentive Leaves, etc. (Fall 2022)	Thursday, 10/14/21	Friday, 10/22/21
Tenure only Combined Tenure and Promotion Promotion Only	Thursday, 10/28/21	Friday, 11/5/21
SPRING 2022		
1 st Reappointments	Thursday, 2/24/22	Friday, 3/4/22
Fellowship Leaves, Scholar Incentive Leaves, etc. (Spring 2023)	Thursday, 3/24/22	Friday, 4/1/22

Dept P&B Committees may meet any time after FIDO access is granted. All tabulated votes and related forms are due to the Office of the Provost on the dates provided.

Review Committees may begin reviewing files any time after FIDO access is granted. However, the committee may only vote after the Provost Office has confirmed receipt of the Dept. P&B vote and signed Form F. All tabulated votes and related forms are due to the Office of the Provost on the dates provided.

Both Departmental P&B and FPC Review Committees are responsible for scheduling virtual committee meetings and electronic voting. Please contact academicaffairs@jjay.cuny.edu if the committee requires a deadline extension.

*The Appeals and Review Committee meetings are closed to non-committee members.

Updated: June 15, 2021